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## WEST VALLEY WATER ASSOCIATION BOARD OF DIRECTORS MEETING

Summary of the January 25, 2018 Board of Directors Meeting held at City of Glendale Oasis Water Campus, Glendale

### BOARD OF DIRECTORS PRESENT

Mike Weber, City of Peoria, Vice President  
Terry Lowe, City of Surprise  
Cindy Blackmore, City of Avondale  
Mark Seamans, City of Buckeye

Barb Chappell for Javier Setovich, City of Goodyear  
Fred Schneider, Arizona Water Company  
Drew Swieczkowski for Doug Kupel, City of Glendale

### PLANNING COMMITTEE MEMBERS PRESENT

Christine Nunez, City of Surprise

### OTHERS PRESENT

John Rasmussen, Reclamation

#### 1. Call to Order

The Board of Directors meeting was called to order at 1:47 pm Vice President Mike Weber.

#### 2. Approval of Minutes

Vice President Weber asked for any comments on the meeting notes from the October 18, 2017, Board of Directors meeting and there were none. Director Terry Lowe moved that the meeting notes be approved as written, and Drew Swieczkowski, standing in for Doug Kupel, seconded the motion. The motion carried unanimously.

#### 3. Reports

##### Planning Committee Report

Planning Committee Vice Chair Christine Nunez updated the Board of Directors on the planning committee activities, saying the committee held elections and voted that the Vice Chair will move to Chair as a rule. So, Vice Chair Mark Holmes moved to the position of new Chairman and Christine Nunez was elected to the position of Vice Chair. She noted that there were discussions about the communications that need to take place between the Planning Committee designee and their Board representative to make sure that there are no surprises and discussions can be productive.

She also stated there is a subcommittee formed to discuss the Executive Director's Professional Services Contract and asked if any of the Board would like to be involved to please let us know. The current timeline is for there to be something put together by the next Board meeting related to that.

#### Executive Director's Report

Teresa stated that the multi-party agreement is coming to an end, so the next cycle of billing will need to come from WVWA directly. She asked how that will work with the member organizations and they asked that W-9's be provided with a letter explaining that WESTCAPS is now the West Valley Water Association to avoid any confusion.

#### Treasurer's Report

Jake Lenderking was not in attendance, so Teresa Makinen provided the information related to current financials.

#### 4. BOR Report

##### Basin Study Update

John Rasmussen stated that there is more time needed for the basin study and he's spoken with the program director in Denver. He's drafted an extension request and he believe there is an opportunity for additional funding, probably about \$100,000; and we are running short in the groundwater modeling effort. He stated that, on the Reclamation side, there is about \$230,000 left, but some of that is spoken for in elements of the basin study, such as the economic analysis. Teresa stated that the Board would need to approve the request for extension since EPCOR, as the fiscal agent, would need to sign that document.

John provided a current schedule and Director Lowe stated that it's important to identify the critical path and the relationships between the tasks. John stated that he may contact Director Lowe for assistance, so he can provide a revised schedule to the Board.

Director Schneider stated that the Santa Cruz basin study has had similar issues and we really should have a better schedule before voting for an extension. After some discussion related to timing for the request for extension and additional funding, Director Blackmore moved to permit Reclamation to request an extension of two years for the basin study and apply for additional funding of up to \$150,000. Director Lowe seconded the motion and the motion passed unanimously. It was noted that the Board needs a revised schedule with critical path and links.

#### 5. Technical Changes to WVWA Bylaws

Teresa Makinen stated that there have been some questions related to elections and also items that came up after the drafting of the by-laws which was about a year before the documents were approved. One related to the Vice President succeeding the President for continuity of discussions, and the second was a discussion from the Planning Committee wherein it was felt that the Planning Committee Chair and the President can't be from the same organization. After some discussion, Director Lowe moved that the bylaws be changed to stipulate the Vice President will move to the President position as part of the natural succession, and that the Planning Committee Chair and President of the Board cannot be from the same organization. The motion passed unanimously.

6. Strategic Planning

Teresa Makinen stated that our strategic plan was developed many years ago and even the most recent iteration was a hybrid of that, with information going back and forth as to how that will be developed. She added that several items have come before the Board that align with the plan that have not been considered, so recognizing that we've now reorganized, it would be nice if we update our strategic plan to make sure the organization is all in agreement as to what our objectives are. That way the Planning Committee can work to implementing the plan in a productive way to serve the Board.

The timing of the plan was discussed saying it would be nice to have it completed before the fiscal year and it would need a separate meeting for maybe 3-4 hours (half day). Teresa will find a date that will work for the Board and the Board said that we should start with the framework we've established and carry over what may still be relevant.

7. Election of Officers

Based on the earlier vote by the Board, Vice President Weber will move to the position of President. Director Cindy Blackmore was nominated for Vice President, and the Board voted unanimously that she serve in that position.

8. New Business

None

9. Call to the Public

None

10. Next Meeting and Adjourn:

The next Board of Directors meeting will be held on March 22, 2018 at 2:00 pm. The meeting adjourned at 2:55 pm.