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West Valley Water Association

WEST VALLEY WATER  
PLANNING COMMITTEE MEETING

Summary of the November 9, 2017 Planning Committee Meeting held at Reclamation, 6150 W. Thunderbird Road, Glendale.

PLANNING COMMITTEE MEMBERS PRESENT

Drew Swieczkowski, City of Glendale, Chair  
Mark Holmes, City of Goodyear, Vice-Chair  
Robert Romo, Arizona Water Co  
Alan Dulaney, City of Peoria

Ron Whitler, City of Buckeye  
Jake Lenderking, EPCOR  
Douglas Frost, City of Phoenix

INTERESTED PARTIES

Chanel Fitch-Kirkpatrick, ADWR  
Ken Seasholes, CAP  
John Rasmussen, Reclamation

Jay Corum, Reclamation  
Deborah Tosline, Reclamation  
Heather Turrentine, EPCOR

1. Call to Order

The meeting was called to order at 1:33 pm.

2. Approval of Minutes

Alan Dulaney moved to approve the meetings notes from the October 12, 2017 meeting, and Ron Whitler seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report: Teresa Makinen said that the Board of Directors held their meeting and asked Chair Swieczkowski if he wanted to update the Planning Committee. Drew stated that the Board cancelled the Leaders Summit and the dues for regular members passed so will be \$800 annually. So, we may want to consider who we would like to reach out to let them know we have a regular member tier for dues.

Drew added that the Board discussed having a technical writer but said they want to have the groundwater model moving along first. In addition, they're looking for a schedule, and that the next board meeting is January 25, 2018.

Jake Lenderking also noted the group does not have the authority to bill WVWA until they have a W-9 and bank account. Teresa added that she's been working to complete the IRS exemption form (1024), but it asks for historical information as to how we've conducted our association in the past to show that we are indeed not for profit. She asked Jake about the section for financial information and said that she would forward the information for him to complete.

Teresa added that it would be helpful to have a committee of a few folks to get the organizational matters in order such as setting up the bank account, figuring out the membership, etc., and asked for volunteers. She, Jake, Gretchen and Drew will work on that effort. Teresa will schedule a meeting.

4. BOR Report

John Rasmussen distributed a draft of the Basin Study completion timeline, and explained to the committee the figures and color coding. Drew added that he wants to ensure that the Board does not perceive the timeline of completion as hard-dates but more so a close estimation of time of completion, or perhaps at least set more realistic dates with a little more leeway. John said he would like further input and critiques on the timeline by email and this will be good information to share with Amanda Erath when asking for an extension.

It was suggested that we have small “wins” or accomplishments, and further stated that if we had a dedicated individual they could come through with deliverables. Alan Dulaney offered to get in touch with a someone he knew that may be available for technical writing (Nancy Ricio). John stated that as far as doing a contract, they’d have to look at the budget and added they may have some help from the Denver office.

Next, Drew said that they had been talking about peer review, and asked who could do peer review for them. Ken Seasholes clarified that there is not just one model, but multiple models. Drew added they’ll need to assign a time frame on when the association can conduct peer review to get things completed.

**Groundwater Model:** Teresa asked once the model is completed who would help people understand the pieces. Ken answered that the draft is an attempt to describe scenarios, but the documentation is a bit deep and complicated. We need a mid-level, easily understood model. Jake Lenderking suggested that an outline would be a good place to begin and Mark stated that he’d send Drew what Mitch Haws had completed.

For the Model/CAP Ken said that his deliverable would be this short update. He stated the documentation was in the same shape, and the impression he received from the smaller meeting is that ambiguity is important between models. Mark asked what the date of the finished model would be, and Ken replied that he’d have to circle back for a date because at the moment there are aspects of the model some people might not fully understand. Teresa offered her assistance in the interim to help expedite any tasks and asked who she should be checking in on. Ken replied that he was waiting on cost estimates from Nathan, and Teresa said she’d help get a hold of him if need be. The committee agreed that they will reconvene on December 6 or 7, but definitely before December 14, which would be when the next Planning Committee meeting would be held.

**Economic Analysis:** Steve Piper shared a packet that was an Economic, Financial and Trade-off Analysis, and described the different variables that go into constructing the analysis. He also provided an example of a similar analysis that he had completed in California to compare and contrast what the expectations might be for this basin study. Mark asked what analysis might look like for a city like Goodyear that is twenty percent built out, and can ultimately have 600,000 people after build out, and what would be the benefit of the analysis. If these water projects cost billions of dollars, where would the funding come from? Steve said that it’d all come down to reevaluating the nature of the question, but ultimately the analysis can be used as a form of prediction for what might be expected moving forward. It’s difficult to quantify in terms of economic analysis.

Douglas Frost also added that applying the findings of the study would help make a more accurate analysis. Teresa asked Steve what WVWA needs to provide him to help him with his analysis. Steve said the primary things are evaluation criteria, about 10-15 in all, and general plans. Douglas added that the results of the study would be important too.

5. West Valley Water Organization Administration  
Membership Dues  
Earlier in the meeting it was stated that the Board had approved of the \$800 dues for regular members.
6. Strategic Plan  
None
7. ASU School of Future Innovation and Sustainability  
Mark reported that ASU students were holding a presentation regarding the future of sustainability and encouraged members of the committee to come and participate. He stated that the presentation looks at challenges of the West Valley from a strategic planning stand point.
8. Legislative/Regulatory Update  
The committee discussed current issues.
9. New Business  
None
10. Call to the Public  
None
11. Member Updates  
None
12. Next Meeting and Adjourn  
There being no further business, the meeting was adjourned at 3:36pm.