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West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the August 11, 2016 Management Committee Meeting held at City of Glendale Oasis Water Campus, 7070 W Northern Ave, Glendale.

MANAGEMENT COMMITTEE MEMBERS PRESENT

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| Doug Kupel, City of Glendale | Mark Holmes for Javier Setovich, City of Goodyear |
| Mike Weber, City of Peoria | Ron Whittler for Roger Klingler, City of Buckeye |
| Cindy Blackmore, City of Avondale | Gary Gin for Cindy Campbell, City of Phoenix |
| Terry Lowe, City of Surprise | |
| Jim Shano, City of El Mirage | |
| Troy Day, EPCOR | |

PLANNING COMMITTEE MEMBERS PRESENT

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| Drew Swieczkowski, City of Glendale | Jamie McCullough, City of El Mirage |
| Lacey James, City of Avondale | Jake Lenderking, EPCOR |
| Alan Dulaney, City of Peoria | Christine Nunez, City of Surprise |

INTERESTED PARTIES PRESENT

Nathan Miller, SGC
Stuart Peckham, SRP

1. Call to Order
The meeting was called to order at approximately 1:02 pm by Vice-Chair Doug Kupel, in lieu of Stephen Cleveland, who was not in attendance.
2. Approval of Minutes
Doug Kupel asked for any comments on the meeting notes from the April 21, 2016 Management Committee meeting. Terry Lowe moved that the meeting notes be approved as written, and Mike Weber seconded the motion. The motion carried unanimously.
3. Reports

Planning Committee Report: Drew Swieczkowski informed the Management Committee that the Planning Committee has been working on the basin study, specifically modeling and scenario examples in order to run preliminary results with Nathan Miller in an effort to be ready to submit at the upcoming Water Summit. Joanne Toms recently provided a presentation to the Planning Committee, and the members felt it may be a good fit to have a conservation committee as part of WESTCAPS. Doug Kupel stated that he also attended the Planning Committee meeting and added that Teresa will send out a survey to the members to determine the interest in a conservation committee.

Teresa Makinen added that it could also be part of the strategic planning committee for that particular goal; to determine how that would work and if we do it. Teresa also

suggested adding a comment field to the survey to serve this purpose. **Teresa will develop a brief survey and provide the link to members to complete.**

Executive Director's Report:

Teresa stated that Stephen Cleveland resigned, acknowledging Ron Whitley as his stand in for today's meeting. Teresa also stated Roger Klingler would be the future designee for the City of Buckeye on the management committee. Teresa also welcomed Jim Shano, who is replacing Larry Dobrosky's vacancy from the City of El Mirage.

Treasurer's Report:

Jake Lenderking shared the current Treasurer's report, stating that this is the first meeting during the new fiscal year. There is \$15,356 on account with one payment to Teresa Makinen. Jake also asked for everyone to pay their statements, noting that the added resolution regarding the MPA extension was available.

4. BOR Report:

John Rasmussen was not present, but sent an update via email to Teresa to share with the Management Committee. He stated that the groundwater model is proceeding well. Currently have the steady state calibrated and working on transient model. Supply and Demand Task is on track with initial results from CAP now available - CAP: SAM. Will need partner review and likely some iteration, prior to formulating for groundwater model. Climate Change contract with USBR - Technical Services Center (Denver) is in place and being executed. Schedule - time extension has been granted for July 2018. Need to get updated MOA from Reclamation and sign. Non-federal cost share commitment is being met with in kind services (exceeded).

Next, Nathan Miller shared a presentation on the Basin Study Groundwater Flow Modeling, noting that they plugged in supply and demand data from the CAP: SAM model and are approaching the run of real scenarios. The next steps include the Modeling Committee's need to discuss calibration, Westcaps review of the predictive modeling inputs and climate control scenarios. The next Modeling Committee meeting is set for August 16th at 9am. Teresa will send scenarios from Ken Seasholes to the members.

At this time, a motion for Jake Lenderking to ratify the Basin Study extension to July 2018 was brought by Ron Whitley, and seconded by Mark Holmes. Troy Day asked for edification on why an extension was needed. Teresa shared that it took quite a while to bring on board a modeling consultant, approximately one year, which did put some delays in the schedule. After this discussion, the motion carried unanimously.

5. Strategic Planning:

The Planning Committee held a workshop over a year ago and put together the 3 strategic goals for WESTCAPS, which was sent to the Management Committee for review and edits, then sent back to the Planning Committee. Teresa reviewed these goals and asked the Management Committee to approve the update and goals and stated the Planning Committee would more than likely create three groups to accomplish these goals. A motion to approve the 2017 Strategic Plan Update was brought by Troy, and seconded by Terry. The motion carried unanimously.

Drew mentioned that a new WESTCAPS logo would be professionally designed. Troy remarked that there were many goals and that if even one-third of them were reached, it would be an accomplishment. He further stated there may be a need to further prioritize the goals, to which Terry agreed.

Next, the WESTCAPS West Valley Leaders Water Summit III agenda was reviewed, scheduled for October 5th. Teresa confirmed that Senator Jon Kyl would be the keynote speaker. Governor Ducey was also invited, but hasn't responded. CAP will handle refreshments and SRP will cover the venue and printing costs.

Brainstorming ideas included that the time frame may be tight, with the suggestion to move the adjournment to 11:30am, that one elected official from each city may be too many, the panel is great but will add extra time, the need to secure backing from the officials to move the West Valley water issues, the need to have CAP or DWR address the drought contingency plan, the Four Forests tie in with Senator Kyl's agenda, and the need for revisions to the agenda if the Governor does attend. Suggestions included moving the basin study up and take time from WESTCAPS for the Governor. Mark shared that Senator Kyl should talk about great leadership throughout water issues and would like SRP/CAP to also talk about leadership. He suggested that an invite be extended to WESTMARC's new CEO. Christine Nunez suggested creating a WESTCAPS handout that highlights the group's objectives and goals, along with the regular handout we've provided in the past. Teresa will send the invite email to all Management Committee members first, allowing time to inform their elected officials, and then she will send out to all. A media package was suggested, along with information sent to City Clerks for posting. Teresa stated that she works with City Clerks if she receives RSVPs that indicate there may be a quorum.

5. Organizational Structure Update:

Teresa stated that Tolleson and Arizona Water Company still need to complete and send the conflict waiver to move forward with incorporation. Once this is complete, Gust Rosenfeld will work on the by-laws, and once we have by-laws that meet the legal needs, that will still need to come back through the Management Committee for a final review/approval.

6. Water Innovation Challenge/New Arizona Prize:

Teresa shared that Steve Logan with Waterworx reached out to WESTCAPS for an endorsement of their submittal for the New Arizona Prize, which was distributed to the Management Committee via email for review and consideration. In addition, EPCOR has completed the same lengthy application to submit in an effort to be awarded \$250,000, which is to be awarded to a collaborative team in an Arizona community that develops the most innovative and inventive market-based, technological, or entrepreneurial solution to advance the sustainability of its water future. The Planning Committee supports EPCOR'S submittal, which Troy stated is a great format that matches the strategic goals for WESTCAPS and help gain exposure for water supply awareness. The deadline is August 12th and EPCOR is asking for the Management Committee's support to submit it. Discussions included that Waterworx approached the BOR, asking for support but was declined due to time and the need for local support, and EPCOR's ambition to complete the application.

Teresa asked what happens with the money, and Jake stated that the funds come directly into EPCOR's account/reporting which frees up other funds. Mark stated that it may be best for WESTCAPS to support one application, and that this is very appropriate for WESTCAPS organization and appreciates EPCOR's involvement. Mark Holmes moved to authorize EPCOR's grant proposal on behalf of WESTCAPS for the New Arizona Prize and decline the participation with the Waterworx proposal. The motion was seconded by Jim Shano. The motion carried unanimously.

At this time, Christine Nunez stated that City of Surprise would like to host and market to its citizens a water conservation event, which would help showcase WESTCAPS. There were no objections to this event and Doug Kupel stated she can move forward with this plan.

7. Election of Office Due to Chair Resignation:

Doug Kupel stated that he had reviewed the by-laws, stating that a vacancy in officers can be filled. Teresa stated the Multi-Party Agreement doesn't speak to how that takes place, so Doug Kupel asked for discussion. Troy Day brought forth a motion to nominate moving the Vice Chair into the Chairman's position, similar to what the Management Committee had discussed and decided when electing this year's Chair/Vice-Chair previously. Mark seconded the nomination. Doug Kupel accepted this nomination. No other nominations were put forth. The motion carried unanimously to elect Doug Kupel as Chairman of the Management Committee for WESTCAPS.

This action left the Vice-Chair position vacant. Troy brought forth a motion to nominate Mike Weber, who accepted the nomination. This was seconded by Terry Lowe. The motion carried unanimously to elect Mike Weber as Vice-Chairman of the Management Committee for WESTCAPS. Teresa asked if the members would consider having the one-year term begin with this vote, even though it is filling a vacancy, and the members agreed unanimously that the term would begin today, rather than in January.

8. New Business:

The Chair asked for any new business or member update items, and the following were provided:

- The DCP meeting is on August 22nd at the ADWR building.
- The City of Peoria has purchased the New River Utility Company.
- The Hoover Power deadline is coming up and the contract is approved.
- Loop 303 Reclamation plan is approved and will recharge into Glendale's system.
- SRP 101 event is coming up in October. Anyone who would like to be invited should contact Stuart Peckham. This event is an overview of everything SRP does.
- Terry Lowe offered to host the next Management Committee meeting at the new training facility. Terry will send the address and the invite to Teresa.

9. Next Meeting and Adjourn

The next meeting is set for September 22nd at 1:30 pm to preview any information for the Leaders Summit. The meeting adjourned at 2:30pm