

WEST VALLEY CAP SUBCONTRACTORS
PLANNING COMMITTEE MEETING

Summary of the March 24, 2016 Planning Committee Meeting held at Bureau of Reclamation, 6150 W. Thunderbird Road, Glendale. **Throughout this meeting summary, action items are in bold font.**

PLANNING COMMITTEE MEMBERS PRESENT

Drew Swieczkowski, City of Glendale
Mark Holmes, City of Goodyear
Alan Dulaney, City of Peoria
Angela Lucci, City of Surprise
Christine Nunez, City of Surprise

Cindy Campbell, City of Phoenix
Gerard Silvani, City of Phoenix
Jake Lenderking, EPCOR
Mark Berrelez, City of Tolleson
Ron Whittler, City of Buckeye

OTHERS PRESENT

John Rasmussen, Reclamation
Warren Greco, CAP
Jessica Fox, CAP
Ken Seasholes, CAP
Nathan Miller, SGC
Steve Noel, SGC

Shane Swartwout, City of El Mirage
Robin Stinnett, SRP
Shuyun Liu, SRP
Stuart Peckham, SRP
Lacey James, City of Avondale
Jeff Gibbs, Private Citizen

1. Call to Order

The meeting was called to order at 1:38 pm. Drew Swieczkowski welcomed newcomers Cindy Campbell, Shane Swartwout, and Lacy James to the meeting.

2. Approval of Minutes

Mark Holmes moved to approve the meeting notes from the January 14th, 2016, Planning Committee meeting, and Christine Nunez seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen stated that the next strategic planning discussion will be conducted during the next Management Committee Meeting, and requested members submit questions and statements to help hone in on the direction that WESTCAPS will continue on, per Stephen Cleveland's request. Also, the website has been updated with various documents, including the CAP info.

Treasurer's Report

Jake Lenderking provided a Treasurer's Report noting that other than a payout to the Director, there had been no other changes to the account. Jake asked for volunteers to join a Budget Committee, as requested by the Management Committee. Christine, Teresa, and Cindy were added to this committee, and Jake asked all other interested parties to email him soon if they would like to join this committee.

4. Organizational Structure Update

Teresa presented the enhanced scope from Gust Rosenfeld, PLC, dated February 4, 2016 which includes additional details such as added hours and reviews to reflect estimated costs for creation of By-Laws and Articles of Incorporation not to exceed \$5,000.00. Drew asked if any City representatives oppose signing the waiver, and no one opposed signing it. Mark asked if anyone had any questions on this action, and no one had any questions at this time. There was a small discussion regarding the voting action by the Management Committee, which allowed a 4-year extension to the Multi-Party Agreement, and if that extension had already occurred. It was agreed that it had not, and the vote was correct and the agreement has been extended forward to 2020.

5. BOR Report

Handouts from CAP included WESTCAPS Models and Tools, and draft examples reflecting supply and demand scenarios. Ken Seasholes shared an update from CAP. John Rasmussen shared an outline, with a request for input on when the Basin Study would be completed, along with the following tasks; Supply and Demand, Climate Change, Groundwater Model, Recharge Suitability GIS project, Develop and Evaluate Options (Adaptation Strategies), Trade-Off (Economic Analysis) and Final Report. John went through each of the items individually:

John stated that Adam Ricks will be leaving to join the Denver office. Discussions on Item 2 included that Denver recommends using the Colorado River Basin Study as an input into our model. Teresa clarified that it was a decision of the Planning Committee to use the CAP demand model, and John said it is and thanked CAP for their willingness to share that information. John then stated that he will do the technical writing for the supply and demand studies.

John stated it would take approximately two months for the first draft review, and should be available by June 1st. Christine stated she would send the draft supply part she had to John. Drew asked for all comments to be completed by June 30th. Discussions then included the need for feedback to CAP to help decide the set of assumptions to run scenarios, the data needed for the baseline model, what the baseline model will reflect, and the ability to run adaptation scenarios.

A Supply and Demand Committee Meeting has been scheduled for Monday April 11th at 9 a.m. at CAP. Discussions on Climate Change will be delayed until approximately July. Developing a scenario on how climate change affects water supply.

John stated the groundwater model is proceeding on schedule with good progress. They'll be ready to present at the May meeting, and John will update the Basin Study Schedule and send to Teresa.

Regarding the Recharge Suitability GIS Project, John stated that there is more work involved than previously thought and, with Adam's leaving, he can't get back to this until the end of the year. John requested a brainstorming workshop with some committee members related to that effort. Mark Holmes said he could offer the assistance of a Senior GIS to assist with this item and will email with further info.

Discussion on Develop and Evaluate Options included the need for a summer brainstorming session, the reminder that this is a regional plan and the goal is to have a tool that helps identify specific problems, reflect which areas are performing well and help prioritize new projects.

Discussions on the Trade-Off Analysis included that Steve Piper is ready to work on this and the reminder that a scope of work is needed. Mark reminded all that a goal of this committee is to secure federal funding for deficits and new projects, protecting losses to tourism, environmental areas and other impacts. There is a need for the Economic Analysis Team to review the Denver BOR.

Discussions on the final report included that we are still using the template/outline provided by Mitch. The end of this report included discussion, in which the committee agreed that a 2-year extension should be requested, moving the end date to 2018.

6. Legislative Regulatory Update
Alan provided a legislative update.
7. New Business
Teresa reiterated the need for input and questions from the Planning Committee members to be shared with the Management Committee.
8. Call to the Public
None.
9. Member Updates
Members provided updates for the group.
10. Next Meeting and Adjourn
The next Planning Committee meeting will be held on **Thursday April 14th, 2016 at Reclamation, 6150 W. Thunderbird Road, Glendale**. There being no further business, the meeting was adjourned at 3:18 pm.