

WEST VALLEY CAP SUBCONTRACTORS  
PLANNING COMMITTEE MEETING

Summary of the May 14, 2015 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Christine Nunez, City of Surprise  
Mark Holmes, City of Goodyear  
Gretchen Erwin, City of Goodyear  
Megan Sheldon, City of Glendale  
Gerard Silvani, City of Phoenix  
Jake Lenderking, EPCOR  
Shaina Shay, EPCOR

Jamie McCullough, City of El Mirage  
Angela Lucci, City of Surprise  
Frank Milam, City of Avondale  
Ron Whittler, City of Buckeye  
Miranda Allaire, Global Water  
Alan Dulaney, City of Peoria

OTHERS PRESENT

Mitch Haws, Reclamation  
Deborah Tosline, Reclamation  
Tana Zachreson, ADWR  
Stuart Peckham, SRP

1. Call to Order

The meeting was called to order at 1:32 pm.

2. Approval of Minutes

Frank Milam moved to approve the meeting notes and minutes from the April 9, 2015 meeting. Alan Dulaney seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen said that she posted the basin study quarterly reports with updated progress to the website. Also, related to the West Valley Leaders Water Summit, the original plan for May was not going to work, so we pushed to June. However, June was problematic for our speakers, so the Chair and Vice Chair of the Management Committee decided to push it to September. She reminded the members of the Strategic Planning Update, scheduled for July 23<sup>rd</sup>.

Treasurer's Report

Jake Lenderking said that it was exactly the same as last month, and he's waiting for Teresa's invoice.

4. BOR Report

Mitch Haws reminded members that there was a conference call scheduled for next Tuesday, and told members that Adam Ricks is still in the process of acquiring model data, compiling info from DWR, and needs bedrock information from DWR.

Deborah said that she was busy with the groundwater model procurement, and the contracting officer will go through GSA, so only vendors on GSA will be able to propose. An estimate had been developed, and if it doesn't come in within that amount, the procurement will go to full and open competition. She anticipates that we should have procurement by the end of June.

5. Strategic Plan Update

Mark Holmes said that their committee put together a draft by-law with enough information to stir a discussion and ideally reach consensus on a few items at today's meeting. Much discussion took place, and we've recapped some of the key points in these notes.

It was decided that the WESTCAPS' area would be everything west of I-17, in the basin study project area, which Reclamation has mapped for the basin study as the West Salt River Valley, and includes some of the Hassayampa and Rainbow Valley basins.

Regarding membership, the members felt it would be ideal to have elected officials involved to effectively push agenda items, saying they should meet at least twice a year, and if they wanted to meet more, they could.

Teresa then asked what it would take to be a sustaining member. It was agreed that in order to be a sustaining member, one must manage and control water resources in the WESTCAPS area, over 100 af, and have legal rights to it.

There will be a three-tier system for structure; Board of Directors, Management Committee and Planning Committee. Board of Directors would include elected officials, and Management Committee and Planning Committees would be similar to what exists today. There was some discussion relating to the balance between Board of Directors and Management Committee roles and ensuring they are of value to the organization and feel valued as participants.

The question was asked how many people it would take to be able to pass a vote, and what is a quorum. It was decided that a quorum is 51%, and would need to take a vote, and for a motion to pass would take a 2/3 votes. The group discussed that it's important for people to show up so we want to encourage participation, that's how we make real progress.

Alan Dulaney brought up concerns relating to having an "out", if a member did not wish to go along with a project, they do not have to be involved. Teresa noted, and all agreed, that the only funds actionable by WESTCAPS would be those relating to dues. For larger projects, should that be the case, those would be individual agreements so there wouldn't necessarily be any obligation to pay or take part in them. Alan thought there should be language in the by-laws to that extent, possibly saying only the funds of the organization can be obligated under these by-laws.

Angela asked if everyone was supportive of directors having three year terms, and everyone was in agreement. It was agreed that Angela, Mark and her subgroup would revise the by-laws for another discussion at the June meeting.

6. Legislative Regulatory Update

Alan Dulaney provided a legislative update.

7. New Business

Teresa reminded everyone of the Management Committee meeting scheduled for June 11 would be held at a different location.

8. Call to the Public

None.

9. Member Updates

Attendees provided updates from their respective organizations.

10. Next Meeting and Adjourn

The next Planning Committee meeting will be held on **Thursday, June 11<sup>th</sup> at 1:30 pm.** Mitch Haws noted that BOR is not available, so Megan Sheldon volunteered to provide a meeting room. Teresa will send out information once that is confirmed. There being no further business, the meeting was adjourned at 3:35 pm.