

WEST VALLEY CAP SUBCONTRACTORS  
PLANNING COMMITTEE MEETING

Summary of the February 12, 2015 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Mark Holmes, City of Goodyear  
Megan Sheldon, City of Glendale  
Jake Lenderking, EPCOR  
Christine Nunez, City of Surprise  
Jamie McCullough, City of El Mirage

Angela Lucci, City of Surprise  
Ron Whittler, City of Buckeye  
Frank Milam, City of Avondale

OTHERS PRESENT

Mitch Haws, Reclamation

1. Call to Order

The meeting was called to order at 1:35 pm.

2. Approval of Minutes

Angela Lucci moved to approve the meeting notes and minutes from the January 6, 2015 meeting. Jake Lenderking seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen said that there have been a few technical team meetings and the teams are moving forward in regards to their tasks. Mitch will provide additional information in the Basin Study update.

Teresa then asked what the members thought about holding another Leaders Summit to provide an update on the Basin Study and everyone agreed. Teresa said the Management Committee wanted to meet sooner than the next quarter to discuss the recommendations for an organizational structure change and at that time, the Planning Committee can recommend another Leaders Summit be held. Mark Holmes said that using the same venue would be great and suggested they check with the new director for ADWR for their availability to attend. Teresa added that she's been updating the website and working on the quarterly report.

### Treasurer's Report

Jake Lenderking distributed the treasurer's report.

Teresa asked if anyone wanted to express an interest in becoming the Lead Party and Mark said that Goodyear may be interested. Frank moved that the Planning Committee make a recommendation to the Management Committee that Goodyear serve as Lead Party. Jake Lenderking seconded the motion. The motion passed unanimously to recommend to the Management Committee that Goodyear become the Lead Party. A participant asked if Teresa's contract would have to be revised if there was a different lead party. Teresa said it most likely would unless it was assignable. **Mitch Haws will check the Basin Study Grant to see what is required if the Lead Party changes.**

#### 4. BOR Report

Mitch Haws reminded members to send their cost share information to Teresa.

The groundwater model solicitation was assigned to a contracting officer, but he wasn't sure what stage it is in. Teresa said that it may be preferred, if there is a choice, that the firm be local. Jake agreed adding that they should do what they can to keep it local since local firms would have background knowledge on the area.

In regards to the Demand study, Jake said he was able to calculate a weighted average GPCD by provider. The weighted average was 197.52. The MAG population stopped at 2040, but Jake added 2050 and 2060 also. Jamie McCullough said that the numbers do not exactly work for EL Mirage, and Jake replied that he printed off the numbers for all the members to review and asked all members to give input on whether or not this works or not, especially for 2050 and 2060. Mark thanked Jake for his hard work. **Mark asked Teresa to send the information to those not here with information regarding whether or not the numbers worked for them.** Jake said that Wickenburg was included in the supply and demand model, although a portion of Peoria and a piece of Buckeye was not included. Mitch Haws and Mark noticed that the populations of the two areas that were not included were very small, so they may not be required to be included in the Basin Study, but maybe a footnote could be added to the model. Jake Lenderking said that he was 95% complete with the mathematical aspect of the study, then, the written portion would begin. **Christine Nunez will send the supply data to Teresa, and Teresa will send it to the participants to review.**

Mitch presented the maps that Adam Ricks had created for the Recharge Site Analysis team's review. He said that Adam still has a lot of work to do and once it's all compiled, they will need input from the members. The Recharge Site Analysis team are planning another meeting in March.

5. Strategic Plan Update

Organizational Structure

Mark said that everyone should have received the executive summary that was updated on the Management Committee's request for the Planning Committee to provide more succinct information on the organizational structure recommendation. He added that he believes that the bi-laws will need to be very robust so there is no need to amend them once they are finalized. There was some discussion regarding some of the items in the executive summary and their relationship to the strategic plan

6. Legislative Regulatory Update

Attendees discussed various topics that have been presented at meetings for similar organizations.

7. New Business

None

8. Call to the Public

None.

9. Member Updates

Attendees provided updates from their respective organizations.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on March 12, at 1:30 pm**. There being no further business, the meeting was adjourned at 3:30 pm.