

WEST VALLEY CAP SUBCONTRACTORS  
PLANNING COMMITTEE MEETING

Summary of the March 27, 2014 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Jake Lenderking, EPCOR Water (Chair)  
Alan Dulaney, City of Peoria (Vice-Chair)  
Mark Holmes, City of Goodyear  
Christine Nunez, City of Surprise  
Angela Lucci, City of Surprise

Frank Milam, City of Avondale  
Larry Dobrosky, City of El Mirage (Mgmt  
Cmte Chair)  
Jamie McCullough, City of El Mirage

OTHERS PRESENT

Mitch Haws, Reclamation  
Dee Fuerst, CAP  
Gerard Silvani, City of Phoenix

Teresa Makinen  
Anne Morton

1. Call to Order  
The meeting was called to order at 12:37 pm.
2. Approval of Minutes  
Frank Milam moved to approve the meeting notes from the February 13, 2014 meeting. Jamie McCullough seconded the motion. The motion carried unanimously.
3. Treasurer's Report  
Jake distributed the current Treasurer's Report for the members to review.
4. WESTCAPS Administration  
Teresa said there were a few things she wanted to discuss with the Planning Committee. The first being the Strategic Plan efforts coinciding with the management of work for the Basin Study as well as the upcoming West Valley Leaders Water Summit.

Water Summit:

Teresa reviewed the plans so far for the West Valley Water Summit and told the Planning Committee members that they should plan on attending. Additionally, a "rehearsal" of sorts would be held on the morning of April 22<sup>nd</sup> presenting to Public Information Officers, Economic Development, and Intergovernmental Liaisons. Teresa reviewed the draft agenda for the summit and said that Goodyear has secured a venue and the CAP and SRP have graciously agreed to sponsor the event. Lastly, they reviewed the list of proposed invitees.

Management of Work – Basin Study:

Teresa lead a discussion regarding who would be responsible for the various sections and work required for the Basin Study. After some discussion, it was agreed that it would be best for members to volunteer as “Team Captains” to better manage the work. Members decided which teams they’d like to participate in, and team assignments are as follows. Beginning dates for basin study activities are estimated based on approval of the basin study plan of study:

*Supply & Demand Studies: Beginning Q2, 2014*

*Team Captain:* Jake Lenderking *Team:* Christine Nunez and Frank Milam  
*Notes:* Jake asked that they leave team assignments open to revisit in the event the undertaking becomes much bigger than they currently expect. **Dee said she could send the AZ State Land report to Jake.** He added that he’d appreciate if everyone sent any information that would be helpful.

*Modeling Effort: Beginning Q3, 2014*

*Team Captain:* Mark Holmes  
*Team:* Ron Whitler and Gary Gin (City of Phoenix Hydrologist)

*Climate Change: Beginning Q4, 2014*

Reclamation will take care of this section. Mitch will let us know what he needs.

*Economic Analysis/Study: Beginning Q1, 2015*

Reclamation will most likely do this in house. Teresa said that in the event this needs to be outsourced, procurement takes a long time so perhaps it would be helpful to have a scope developed just in case. **Mark said they already have a scope of work developed and he’ll send it to Mitch.**

*Recharge Site Analysis: Beginning Q2, 2015*

Mitch and Adam from Reclamation will lead this effort.

Strategic Plan:

Teresa said that she has gotten a sense from a few of the members that they may not be aware of assignments and, in fact, the initial teams set up were only done so based on who was sitting at what table at the time. She explained that this is an opportunity to choose on which initiative you’d like to focus. The following are the resulting teams:

Purple Team:

*Team Captain:* Jake Lenderking  
*Team:* Ron Whitler, Christine Nunez, Jamie McCullough and Gerard Silvani

Orange Team:

*Team Captain:* Angela Lucci  
*Team:* Frank Milam, Mark Holmes, Dee Fuerst, Robin Stinnett and Robin Bain (TBD)

Green Team:

*Team Captain:* Frank Milam  
*Team:* Jake Lenderking, Miranda Bruner, Tom Harrell and Alan Dulaney

5. BOR Report  
Mitch said that he is still waiting for the approval of the Plan of Study on the Basin Study, although he expects it soon. **Teresa will send out the last (final) draft to everyone.**  
  
Mitch said there is a funding opportunity under Title 16 for a Waste Water Reuse Program. **Mitch just sent it to Teresa and she will distribute it.** The applications are due on May 6.
6. Legislative/Regulatory Update  
Alan sent a print out of the legislative updates that were posted on the AMWUA site. He mentioned that there was legislation introduced that could affect CAGR. **Alan will send the information for Teresa for her to distribute.**
7. New Business  
Jamie said several people have asked her about the Smart Meters the El Mirage is installing. She said that Larry would be happy to do a presentation at a future meeting if WESTCAPS is interested.
8. Call to the Public  
There were no comments from the public.
9. Next Meeting and Adjourn  
The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, prior to the April 22<sup>nd</sup> rehearsal.** Teresa will send out a proposed date/time and invite. There being no further business, the meeting was adjourned at 1:25 pm.