



WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the March 27, 2014 Management Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306.

MANAGEMENT COMMITTEE MEMBERS PRESENT

Larry Dobrosky, City of El Mirage
Stephen Cleveland, Town of Buckeye
Dick McKinley, City of Surprise

Mike Weber, City of Peoria
Robin Bain, City of Peoria
Wayne Janis, City of Avondale

PLANNING COMMITTEE MEMBERS PRESENT

Jake Lenderking, EPCOR
Alan Dulaney, City of Peoria
Miranda Bruner, Global Water
Mark Holmes, City of Goodyear
Gretchen Erwin, City of Goodyear

Christine Nunez, City of Surprise
Angela Lucci, City of Surprise
Frank Milam, City of Avondale
Jamie McCullough, City of El Mirage

INTERESTED PARTIES PRESENT

Mitch Haws, Reclamation
Cliff Neal, City of Phoenix
Gerard Silvani, City of Phoenix
Doug Kupel, City of Glendale

Dee Fuerst, CAP
Robin Stinnett, SRP
Teresa Makinen, MakPro

1. Call to Order
The meeting was called to order at 1:33 pm.
2. Approval of Minutes
Mike Weber moved to approve the notes from the January 16, 2014 meeting. Wayne Janis seconded the motion. The motion carried unanimously.
3. Strategic Plan Efforts
Mark Holmes reviewed the plan and tentative agenda for the West Valley Leaders Water Summit that was developed at the subcommittee meetings. Steve Cleveland added that a "pre-brief" is scheduled for April 22nd, from 8:30 am – 10:30 am, at the City of Goodyear, where they will present the same information, with the exception of the ADWR Vision Plan and Randy Chandler's segment, to PIOs, Intergovernmental Liaisons and Economic Development staff from the various cities.

Robin Bain asked if they should put these meetings on the calendar for their Mayors. Steve said that their entire elected body should be invited to the May meeting and the April meeting is for Technical staff, PIOs, Economic Development staff and Intergovernmental Liaisons.

Teresa will send the current draft script to the members and after the next subcommittee meeting, the final script will be sent out. Mark will send out the Water 101 presentation as well.

4. Reports

Planning Committee Report

Jake informed the Management Committee that the Basin Study planning would be beginning soon. Next, Jake reviewed the discussion the Planning Committee had regarding the Strategic Plan tasks and added that a 90-day check up would take place at the next Planning Committee meeting and that everyone is welcome to see how they're coming along.

Alan said that at the February Planning Committee meeting, they worked on the Strategic Initiatives and discussed legislative updates.

Executive Director's Report

Teresa said they refined the teams and assigned team captains for the Super Initiatives for the Strategic Planning Effort. Additionally, the Planning Committee is working toward the Basin Study effort. Teresa asked if the Management Committee felt they were being kept informed or if there was more she should do, and all confirmed that they were.

Jake said that Teresa is doing a lot of background work on the Basin Study and since the Study has a Public Involvement component, the Planning Committee sees the Summit as the first stakeholder outreach and it should all count toward the in-kind cost share. Teresa asked that anyone that wants to be involved with the Basin Study to let the Planning Committee know.

Steve suggested that there needs to be some sort of intro or synopsis as a cover sheet to accompany the strategic planning effort handout for the Water Summit. Teresa said that deciding what the meeting handouts are will be part of the next subcommittee meeting. Dick said that he is already explaining WESTCAPS and its benefits to Surprise staff and will likely discuss it at a Council Work Session prior to the Water Summit. He suggested that may work for others as well.

Treasurer's Report

Jake provided an update on the financial status. Dick McKinley moved that the report be recorded as their statement of finances as reported. Steve Cleveland seconded the motion. The motion carried unanimously. Jake reminded everyone that the next billing will be July 1. The dues structure will be discussed in the fall and it can be changed if necessary. **Larry asked Jake to put together an estimate of expenses for the next Management Committee meeting that includes any items that WESTCAPS would like to do for the next year so that the dues could be adjusted slightly if required.**

Larry asked where the amount came from and Christine said that the former director had an amount he required that was divided by the member agencies. Jake added that prior to that, the dues structure was very different. **Jake will provide the history of the dues structure to the Management Committee at their next meeting as well.**

5. BOR Report

Mitch Haws said the Plan of Study for the Basin Study was revised and resubmitted and they are waiting to hear back from Reclamation. Once it is approved, they will put together a Memorandum of Agreement (MOA) and that's when the clock starts. The Management Committee and Reclamation will sign the MOA. Larry will send it electronically to the other Management Committee members for their approval. There was some discussion regarding the cost share for the Basin Study. **Teresa will email the matrix from the Plan of Study to the Management Committee.**

6. New Business

There was no new business to discuss.

7. Call to the Public

There were no comments from the public.

8. Next Meeting and Adjourn

The next Management Committee meeting will tentatively be held in June.

There being no further business, the meeting was adjourned at approximately 2:24 pm.