

WEST VALLEY CAP SUBCONTRACTORS  
PLANNING COMMITTEE MEETING

Summary of the October 9, 2014 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Jake Lenderking, EPCOR  
Alan Dulaney, City of Peoria  
Gretchen Erwin, City of Goodyear  
Megan Sheldon, City of Glendale  
Angela Lucci, City of Surprise  
Christine Nunez, City of Surprise

Frank Milam, City of Avondale  
Ron Whitley, City of Buckeye  
Jamie McCullough, City of El Mirage  
Miranda Bruner, Global Water  
Mark Berrelez, City of Tolleson

OTHERS PRESENT

Mitch Haws, Reclamation  
Adam Ricks, Reclamation  
Stewart Parkham, SRP

Dee Fuerst, CAP  
Ryan Jackisch, ADWR  
Teresa Makinen

1. Call to Order  
The meeting was called to order at 1:31 pm.
2. Approval of Minutes  
Alan Dulaney moved to approve the meeting notes from the September 11, 2014 meeting. Megan Sheldon seconded the motion. The motion carried unanimously.
3. Executive Director's Report  
Teresa Makinen said she had loaded content on the new WESTCAPS.org site. She added that the Basin Study Kick-Off Meeting notes have been loaded as well. Teresa confirmed that a links page had been provided on the website, and she could add other water links to the page if that would be helpful. Alan Dulaney and Christine Nunez said they'd send additional links to be considered for that section.

Treasurer's Report

Jake Lenderking said that everyone had paid their dues except for one member (two with the newly added City of Tolleson). Jake will send a copy of the Treasurer's report to Teresa.

4. WESTCAPS Administration

Member Updates

Jake Lenderking said that previously, meetings included a segment for member updates but this section was removed because it often ran very long and was not always limited to updates relevant to WESTCAPS. Based on discussion at the Management Committee meeting, member updates are being added back to the agenda; however, it was requested that in the interest of time, updates be limited to pertinent news only. It was agreed that this item would be at the end of the agenda so that if attendees leave early, they will have been in attendance for the more substantive information discussed during the meeting (i.e. Basin Study updates, etc). Lastly, if the information requires a longer presentation, it can also be added to the next agenda for a longer presentation.

5. BOR Report

Mitch Haws, Teresa Makinen, Deborah Tosline and Adam Ricks met earlier this week to define some of the information from the groundwater modeling technical committee. Based on discussion at that meeting, there were several items that it was felt would be better served to be discussed at a Planning Committee meeting as it build the framework for the modeling effort. Teresa said a key discussion item has been how far out to go on the model. In addition, to identify the study area to be modeled, what will be included in the model and what may influence the information. Additionally, we need to decide what we are looking for as for as the modeling objectives and results. Teresa reminded the Planning Committee that much of this was developed in the Plan of Study, so we don't want to significantly change that direction, but just want to make sure everyone is on the same page and there are no surprises.

Teresa then asked if water quality should be included as part of the model, as it has come up several times and resurfaced at the basin study stakeholder kick-off meeting. After some discussion, it was initially agreed that water quality would be included as part of the model, if that is somewhat easily achievable without changing the focus. There was some concern about the accuracy and quality of the water quality data available, and how it would translate into the model. There was a long discussion regarding what to include in the scope, in the model, what data the members and stakeholders should provide and also how far out the model should go. **It was suggested that Teresa send the current scope to Gretchen to review and she will send it back with her recommended changes.**

Teresa said there will be a Recharge Site Suitability meeting on October 28<sup>th</sup> that water quality information may be important for. **Teresa will send out the conference call for the Basin Study Committee Updates.**

Jake Lenderking said he still thinks there is room to pencil out a framework of the scope, and **Jake agreed to develop four to five bullets and send them to the Planning Committee by October 30<sup>th</sup>.** Mitch Haws, Christine Nunez and Jake Lenderking will discuss it along with anyone else that would like to provide input. The "straw man" will be reviewed at the November Planning Committee Meeting.

Teresa reviewed the map to determine what should be included as part of the study area. It was agreed that the Hassayampa, West Salt River Valley, and Lake Pleasant Sub Basins would be included. **Gretchen will speak with Mark Holmes regarding whether or not Rainbow Valley should be included.**

6. Strategic Plan Update

Organizational Structure

Teresa reminded the group that the Management Committee is looking for a recommendation at their next meeting which will more than likely be in early January, and she asked the group how they will come to a recommendation, and what discussions need to take place. It was decided that discussing the organizational structure would be discussed at the December Planning Committee Meeting. Angela asked that **Teresa send out once again the organizational structure matrix** that was put together so that everyone can review it and formulate their own questions or thoughts.

Infrastructure Database

Christine Nunez said that she would go to MAG to see if they had any information to provide that would suffice, when it came to data sharing based on the concerns from the Management Committee regarding sharing their water infrastructure data. Depending on what is available, the Planning Committee may readdress the Management Committee with different options.

7. Legislative Regulatory Update

Alan Dulaney provided a legislative update for the group.

8. New Business

None.

9. Call to the Public

None.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on November 13th, at 1:30 pm.** There being no further business, the meeting was adjourned at 3:30 pm.