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## WEST VALLEY WATER ASSOCIATION BOARD OF DIRECTORS MEETING

Summary of the December 5, 2019 Board of Directors Meeting held at City of Glendale Oasis Water Campus, Glendale.

### **BOARD OF DIRECTORS PRESENT**

- Cindy Blackmore, City of Avondale, President
- Terry Lowe, City of Surprise, Vice-President
- Cynthia Campbell, City of Phoenix
- Glen Vortherms, Maricopa Water District
- Fred Schneider, Arizona Water Co
- Craig Johnson, City of Glendale
- Cape Powers, City of Peoria
- Javier Setovich, City of Goodyear
- Doug Dunham for Troy Day, EPCOR
- Alisha Solano, City of Buckeye
- David Heighway, Liberty Utilities
- Christa McJunkin for Dave Roberts, Salt River Project

### **PLANNING COMMITTEE MEMBERS PRESENT**

- Ron Whitler, Chair, City of Buckeye
- Drew Swieczkowski, City of Glendale
- Gretchen Erwin, City of Goodyear
- Melinda Whittington, Arizona Water Co
- Lacey James, City of Avondale
- Jennifer Davidson, City of Surprise
- Stuart Peckham, Salt River Project
- Daniel Kiel, City of Peoria
- Rick Obenshain, EPCOR Water
- Brett Fleck, City of Peoria

### **OTHERS PRESENT**

- Amy Peterson, City of Surprise
- Terri Sue Rossi, Arizona Water Co
- Fred Stevens, City of Surprise
- Martin Stiles, CAP
- Scott Miller, APS
- Chris Brooks, CAP

#### 1. Call to Order

President Cindy Blackmore called the Board of Directors meeting to order at 1:34 p.m.

#### 2. Approval of Minutes

President Blackmore asked for a motion to approve the meeting notes from the September 26, 2019 Board of Directors meeting. Director Cindy Campbell moved to approve the meeting notes and Director Craig Johnson seconded the motion. The motion carried unanimously.

#### 3. Reports

##### Planning Committee Report

Planning Committee Chair Ron Whitler provided a brief update on Planning Committee activities. He noted the Planning Committee will be having short presentations today on the different organization's water portfolios.

#### Executive Director's Report

Teresa Makinen provided an update on WVWA administration and noted that the Board will have multiple items on today's agenda to get through including a budget proposal and the ratification of the Director's contract, as well as the contract for the accounting services.

Teresa also informed the Board that the public meeting for the Basin study will more than likely need to be rescheduled from late January/early February 2020 to a later date.

#### Treasurer's Report

Terry Lowe provided an update on the new bank account and other Treasurer's matters.

#### 4. Administration

##### 2019-2020 Budget and Proposal to Increase Member Dues

Teresa Makinen provided a handout to the Board of the possible budget options for 2019/2020. She reviewed the information and explained that the Planning Committee had discussed the possibility of increasing dues for the 2020/21 fiscal year from \$3,200 to \$3,700. Discussion ensued regarding the current budget and the proposed dues increase. Teresa Makinen informed the Board that back in 2001 the dues were \$7,500 so that even with this increase it would still be well below historical levels.

The Board determined that it's important to conduct a strategic planning session to determine our next steps and, subsequent to that decide whether a dues increase is needed. That way a more exact number could be settled on as some Board members felt the dues should be increased to greater than the amount of \$3,700 but to avoid increasing dues twice decided to wait.

Teresa Makinen was directed to schedule a strategic planning session for the Board in February or March. Teresa informed the Board that they have until July to decide on the new budget but that Board members need to keep in mind the amount of time that maybe required to schedule those funds in their individual budgets.

##### Ratification of Director's Contract

Teresa Makinen presented the Director's contract to the Board to be considered, which would require a ratification at this point since funds had been paid for August and services have continued from the contract with EPCOR, the WESTCAPS fiscal agent. President Cindy Blackmore asked for a motion to ratify the Director's contract. Vice-President Terry Lowe moved to approve the motion and Director Craig Johnson seconded the motion. The motion carried unanimously.

##### Contract for Accounting Services

Teresa Makinen presented to the Board a contract with Kim Widner CPA, Accounting Services which are to not exceed \$2,000 for the year. President Cindy Blackmore asked for a motion to approve the Accountant's contract. Director Fred Schneider moved to approve the motion and Director David Heighway seconded the motion. The motion carried unanimously.

5. BOR Basin Study Update

In John Rasmussen's absence, Planning Committee Chairman Ron Whitley provided the Board with a brief update of the Basin Study. Chairman Whitley reported the Groundwater Model has been completed and Teresa Makinen sent out those results. He stated that the Climate Change Study and the Demand and Supply Model have also been completed and reported that the Recharge Feasibility study is nearing completion and the Mitigation and Adaptation still needs some work. He added that the Trade-Off Analysis needs to begin

6. Subsidence in the West Valley

Brian Conway provided a presentation on land subsidence in the West Valley.

7. West Valley Water Portfolio Presentations

Planning Committee Members provided information to the Board regarding their organizations and water challenges.

8. Regional/Local Collaboration

Discussion arose regarding possible city and water collaborations.

9. Legislative Issues

None.

10. New Business

None.

11. Call to the Public

None.

12. Member Updates- Cascading Messages

None.

13. Next Meeting and Adjourn

The next Board of Directors meeting will be set to align with the strategic planning session, sometime in February or March. Teresa Makinen will coordinate calendars and a facilitator for the session and send out the dates. There being no further business, the meeting adjourned at 3:47 p.m.