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West Valley Water Association

WEST VALLEY WATER ASSOCIATION  
PLANNING COMMITTEE MEETING

Summary of the February 15, 2018 Planning Committee Meeting held at Reclamation, 6150 W. Thunderbird Road, Glendale.

PLANNING COMMITTEE MEMBERS PRESENT

Mark Holmes, City of Goodyear, Chair	Jamie McCullough, City of El Mirage
Christine Nunez, City of Surprise, Vice-Chair	Jake Lenderking, EPCOR
Robert Romo, Arizona Water Co	Frank Milam, City of Phoenix
Lacey James, City of Avondale	Doug Frost, City of Phoenix
Alan Dulaney, City of Peoria	Sandra House for Drew Swieckowski, City of Glendale
Ron Whitley, City of Buckeye	

INTERESTED PARTIES

Chanel Fitch-Kirkpatrick, ADWR	Ken Seasholes, CAGR D
John Rasmussen, Reclamation	Stuart Peckham, SRP
Deborah Tosline (by phone), Reclamation	Nathan Miller (by phone), Southwest Groundwater Consultants
Jay Corum, Reclamation	

1. Call to Order  
Chairman Mark Holmes called the meeting to order at 1:34 pm.
2. Approval of Minutes  
Ron Whitley moved to approve the meeting notes from the January 11, 2018 meeting, and Jamie McCullough seconded the motion. The motion carried unanimously.
3. Reports  
Executive Director's Report: Teresa stated that her report items are represented in discussion items on the agenda so nothing further to report.
4. Reclamation  
John Rasmussen stated he will find a time for the Mitigation Team meeting to meet and Mark Holmes stated that he'll send the mitigation items he's received to John.

Regarding Modeling, Ken Seasholes provided an update on the supplemental runs, stating that the contract with Southwest Groundwater was issued today. Ken provided several charts stating that the charts represent water going to the West Valley and he'll be providing a distribution spreadsheet for members. Ken will send this information to Teresa to send out to the members and give them some time to review.

Regarding the GIS Analysis, Reclamation will present in March the draft site suitability analysis.

John stated that he sent the time extension request and request for additional funding to the Reclamation Policy Office for consideration. He further stated that he and Director Lower worked on a revised schedule and he'll get that out soon. Mark Holmes asked if this money will be "hard money" and John replied that some of it will be. Mark asked if that could be used to hire a technical writer. John stated that he'll look into the Technical Service Center to see what their availability is for that. John added that he can see if that's an available service currently on GSA.

5. Strategic Plan Process/Scheduling

Teresa explained that at the Board of Directors meeting there was discussion about the current strategic plan and the need to update that with the reorganization of the group. She stated that the Board has said they are committed to a 3-4 hour session sometime in April, so Teresa asked what days work best for the member organizations. It was determined that a Tuesday in April, 9am to 1pm with lunch provided, would more than likely be the best availability for folks. Teresa will schedule a venue and date so it can get on everyone's calendars.

6. Protocols for Use of Official Logo & Name

Chairman Holmes stated the first action will be to ratify the email vote that was taken for the WaterNow Alliance event, which was approved by email but needs to be ratified at a meeting for documentation. Robert Romo moved to ratify the email vote and Christine Nunez seconded the motion. The motion passed unanimously.

After some discussion related to the use of the logo and name, the group agreed that there should be some sort of listing of already approved sponsorships that we will always support. The members are to come up with names of organizations so that the Board can approve it at their next meeting, and any non-financial support can be provided to these organizations without any further approvals required. There should also be a guideline for other organizations as to how it is approved so the members will consider this for approval by the Board.

Further discussion related to a press release to PIOs for the organization of West Valley Water Association; however, the members felt that this should be a discussion item at the strategic planning session with the Board as to how we "market" WVWA.

7. Executive Director's Professional Services Contract

Chairman Holmes stated the committee met to discuss the executive director's contract and it was decided that the executive director should provide a scope of work and cost estimate for basic services to be paid at a monthly rate. Any services requested or approved to be conducted outside of that scope would be billed as individual services at a fee to be determined prior to the service being conducted. It was further discussed that the development of scope and fee should take place after the Board of Director's strategic planning session so that if there are any new or changed services, that can be accommodated for in the scope.

10. Legislative/Regulatory Update

The committee discussed current issues.

11. New Business  
The group discussed presenters and it was suggested that Bob Lotts, Chairman of the GWAC Desalination Sub-committee be a speaker, and also Colette More of SRP to present on GRWS.
12. Call to the Public  
None
13. Member Updates  
Members provided any updates from their organizations.
14. Next Meeting and Adjourn  
There being no further business, the meeting was adjourned at 3:13 pm.