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## WEST VALLEY WATER ASSOCIATION BOARD OF DIRECTORS MEETING

Summary of the October 18, 2017 Board of Directors Meeting held at Goodyear City Hall, 190 N Litchfield Road, Goodyear.

### BOARD OF DIRECTORS PRESENT

Doug Kupel, City of Glendale, President  
Mike Weber, City of Peoria, Vice President  
Troy Day, EPCOR  
Reyes Medrano, City of Tolleson  
Terry Lowe, City of Surprise

Roger Klingler, City of Buckeye  
Javier Setovich, City of Goodyear  
Robert Romo for Bill Garfield, Arizona  
Water Company

### PLANNING COMMITTEE MEMBERS PRESENT

Drew Swieczkowski, City of Glendale,  
Chairman  
Mark Holmes, City of Goodyear, Vice  
Chairman

Gretchen Erwin, City of Goodyear

### OTHERS PRESENT

John Rasmussen, Reclamation

1. Call to Order  
The Board of Directors meeting was called to order at 9:10am by President Doug Kupel.
2. Approval of Minutes  
President Kupel asked for any comments on the meeting notes from the August 23, 2017 Board of Directors meeting and there were none. Director Javier Setovich moved that the meeting notes be approved as written, and Director Roger Klingler seconded the motion. The motion carried unanimously.
3. Reports  
Planning Committee Report  
Planning Committee Chairman Drew Swieczkowski updated the Board of Directors on the planning committee activities, saying the committee has been working on the basin study and working to figure out a few items such as CAP:SAM data for the model and data with Southwest Groundwater. He added that Mark Holmes is leading the effort for the mitigation strategies and that group has met to develop a list of strategies and currently write ups are due from members of that team as part of the basin study task. At the last Planning Committee meeting, we met with Amanda Erath who provided guidance on the Basin Study and an opportunity for us to ask questions related to our work. Lastly, he said that the Planning Committee will be getting back to working on the strategic plan.

Drew was asked, in regard to the Basin Study, what are the major issues ahead of us and are there clear components. Planning Committee Chairman Swieczkowski said that drafting a good executive summary will be key for Reclamation's review.

### Executive Director's Report

Teresa Makinen, Executive Director, stated that Drew provided the Planning Committee update, which she's been working to coordinate along with coordination with Reclamation for the basin study components, which John Rasmussen will provide an update. In addition, Teresa noted that the decision was made to reschedule the Leaders Summit since we were having difficulty getting a speaker to commit, and today the Board of Directors can discuss how we should proceed. In addition, we received additional paperwork from the attorneys for our exempt status, which is required by the IRS. She's been working to complete as much as possible, but some of it needs to come from or be reviewed by the leadership or the members. President Kupel suggested that the form be filled out to the extent possible and then send to the leadership of the Board and Planning Committee for additional information.

### Treasurer's Report

Jake Lenderking reviewed the treasurer's report indicating that six of the members had paid dues, with six members still outstanding. The current account balance is \$30,164.

#### 4. BOR Report

##### Basin Study Update

John Rasmussen, Reclamation, provided an update on the basin study, saying there are five tasks included in the Basin Study. Regarding the groundwater model, we're looking at projections of future supply and demand and we need to review those data sets and see what remaining work needs to be done to be complete.

Director Day asked if they are trying to do a current status model for the groundwater modeling and John said yes, but recharge was assumed. John added that this work has to be a study that works for the communities involved. Reclamation wants to get it right and make sure it's well documented.

The question was asked as to what the issue is regarding the modeling and Gretchen Erwin stated that the recharge is overestimated. Effluent is just sitting out there and wasn't used in the model. We need a good handle on the model and have good documentation. Director Klingler asked where the documentation is and John said that some has been compiled and it's getting better, but still working on it. Director Klingler asked is it that they have to do documentation that hasn't been done, and John replied yes. Teresa noted that it is possible that the organization may have to fund or assist with funding any additional modeling, but that is being worked out.

Vice President Weber stated that the challenge of the study is the landscape of the study is changing, with strategies and partnerships that are taking place for wheeling, various discussion so for direct potable reuse and deliveries of effluent. He asked if the model is nimble enough to consider that. John stated that it's capable, but we don't have that in the project right now. We can and hope to do next steps in the study. Reclamation intends to have a program that is a follow-on to basin studies. We want a good foundation for that. Vice President Weber asked then, so effluent may not have been treated properly in the model, right? But, does the model consider other recharge?

John replied that it does. He added that it is not an omission, it's been thought about and documented really well.

Director Setovich said that in regard to recharge, the study is a snapshot in time and at some point we may have to make assumptions that may conflict with others.

John said they've done the climate change portion and are working on the technical memo. But, right now the groundwater model is the critical path. John said Steve Piper is working on the economic analysis and he is planning on attending the next Planning Committee Meeting to provide information.

John said that the timing of the basin study is a concern. They would like to request a time extension which would add two years and John stated that he believes the Policy office is fine with that. John will send a task list for Teresa to send out.

President Kupel stated that he heard there was conversations with SRP related to other issues, is there any information on that? John replied that said he'd heard from the modeler with SRP and in her review, she found some issues; which may be from ADWR or model construction issues. They will be meeting with her to discuss the issues.

President Kupel asked how do we reach the finish line? John said that if CAP and SRP can help solve some of the issues, we should let them do that. They may be able to do a re-run of key scenarios as opposed to all seven like we did before.

Planning Committee Chairman Drew Swieczkowski stated that he did contact SRP about some assistance and it didn't sound like that would be preferred. John Rasmussen stated that the first thing we need to do is complete the groundwater model as it is a key component.

Director Day asked if six years for a study isn't a long time and said they'd mentioned a technical consultant previously. John said that some boxes have been checked, and in regard to the consultant, that would have been for the technical writing.

Director Day asked the board members if the Planning Committee should provide a recommended approach to the schedule. Director Setovich added that the Planning Committee can give us a realistic timeline including having a consultant, and tell us what the risks are; explain to us why we can't do it in 12 months.

John responded that he believes the model will be sorted out, and they do have climate change results done, so there may be things we can roll out. President Kupel asked how long it will take to get the model straightened out and asked if they could get the study done by July 2018. John said they could put together something but prefer not to with the unknown SRP issue. The CAP:SAM is fairly trivial, and if it were just CAP:SAM, it would be easier but we want to produce a good product. Director Setovich stated that we need to keep the organization at the forefront, so maybe have a phased approach. Director Lowe added that since the schedule has changed, he'd like to see the schedule and how things interlink. He stated that he's not seeing the connections now. John stated that he'll put together a schedule for the Board's review.

5. Review Scope of Work for Assistance

President Kupel said he'd heard about this through the Planning Committee, and thought it was close to being done. Planning Committee members had discussions with consultants, but they are now not available; however, it helped to create a scope of work based on the Basin Study guidelines. If the directors feel it would be valuable, then next would be the procurement process. We could do a more formal process if that's desired and opened the floor to discussion. Vice President Weber asked if there is an extended timeline, when would the consultant need to be brought on? Director Setovich said he supports looking at the need for additional help but requested it be included in the timeline, and asked how this would help to meet the 2020 deadline. President Kupel stated that, originally, he thought it was time to bring someone on as a technical writer, but hearing today, it may not be time. He added that it also couldn't hurt, and if we get this going, we possibly could meet the December 2018 date. Director Day said he agrees with Director Setovich; what does it bring us? If it means it will be done by 2018, then it may be a good idea; however, if it still won't be done until 2020, not interested.

Director Setovich stated that he supports moving forward with getting the costs and the schedule. Director Lowe added that it goes back to the new schedule, maybe it's not one consultant, but also a technical assistant. But, for now I'm not in favor of any assistance. We would need to see a fee schedule.

President Kupel asked for any further questions or comments and hearing none, he stated that this will be referred back to the Planning Committee for a best shot at a good schedule. He asked the directors in terms of the procurement, do we want it to be sent out as an RFP just to see what the response is, and the directors stated they'd like to see a schedule and recommendations from the Planning Committee first.

6. Special Assessment for Contract Assistance

President Kupel stated that in terms of an estimated cost, it would be about \$40,000. So, for a special assessment, that would be about \$4,000 each to reach the \$40,000. He stated that he recognizes the conditions have changed, but we may need funds, so do we want a special assessment now to have the funds available?

Director Day stated that he's not against it, but the scope needs a schedule before I'd be okay with it. Director Medrano stated that the RFP process may drive the cost down as well as give us better responsiveness, etc. President Kupel stated that this will be deferred until additional information is received from the Planning Committee related to schedule and recommendations.

7. Administration

President Kupel stated that the Planning Committee has recommended an annual dues amount for regular members as there have been inquiries for those that do not prefer to be sustaining members but want to be considered for membership as a regular member. The Planning Committee has recommended that regular member dues be \$800 annually, and this will be reviewed regularly along with the sustaining member dues, and come before the Board for approval. Director Reyes Medrano moved that the Board approve the Planning Committee's recommendation, and Director Roger Klingler seconded the motion. The motion carried unanimously.

### Organizational Structure and Goals

Director Setovich said the organization is evolving so he's not opposed to revising the goals and asked when it would be the right time to bring others to the organization as Directors. Perhaps they could discuss this next time.

Director Lowe said the organization is still in its infancy and suggested they instead stay on the path and work to put the group together until it is running smoothly. There was some discussion amongst the directors on which direction they should go. President Kupel said they aren't quite ready to have a board of elected officials so they should hold off on that. It was asked what the next steps are after the basin study, and stated maybe the Planning Committee could discuss. Director Setovich added that we should also ask the members where they can commit that would show continuity to their own organizations.

### Date for Leaders Summit

There was significant discussion regarding whether the summit should be rescheduled next fall or when since the changeover in elected officials takes place every two years. Director Setovich stated that maybe we need a shift in paradigm, with the summit being more of a milestone rather than a scheduled event, and we can make presentations to Councils as to what we're doing. Director Klingler asked what the objective of the summit is, and President Kupel stated that the first couple were somewhat educational and meant to provide information on the basin study; and Mark Holmes did put together a powerpoint presentation for Councils, etc. He added that we can challenge the Planning Committee to come up with other things to be working on.

President Kupel stated that the Planning Committee should rework the existing powerpoint for a generic-type Council presentation to introduce WVWA. Director Medrano volunteered the Tolleson Council to be the first to receive a presentation.

### Future Regular Meeting Dates

President Kupel stated that it would be helpful to meet more regularly and suggested holding Board of Directors meetings every two months, and the directors agreed. In reviewing the calendars, it appears the fourth Thursday might work, with the next meeting being in January 2018 to prevent conflicts with the holidays during December and risking a quorum. Discussion included January 25<sup>th</sup> as the next meeting date, and Teresa will send a Doodle Poll to the directors for their availability on a regular basis for the bi-monthly meetings.

8. New Business

None

9. Call to the Public

None

10. Next Meeting and Adjourn:

The next Board of Directors meeting will be held on January 25, 2018. The meeting adjourned at 11:00 am.