

WEST VALLEY CAP SUBCONTRACTORS
PLANNING COMMITTEE MEETING

Summary of the January 14, 2016 Planning Committee Meeting held at Bureau of Reclamation, 6150 W. Thunderbird Road, Glendale. **Throughout this meeting summary, action items are in bold font.**

PLANNING COMMITTEE MEMBERS PRESENT

Drew Swieczkowski, City of Glendale
Mark Holmes, City of Goodyear
Alan Dulaney, City of Peoria
Gerard Silvani, City of Phoenix

Frank Milam, City of Avondale
Ron Whitley, City of Buckeye
Jake Lenderking, EPCOR

OTHERS PRESENT

Shuyun Lin, SRP
Robin Stinnett, SRP
Bryce Bragelman, City of Tolleson
Ken Seasholes, CAP
Jessica Fox, CAP
Fred Schneider, Arizona Water Co
Don Breeding, Maricopa Water District

Stuart Peckham, SRP
Steve Noel, Southwest Groundwater
Nathan Miller, Southwest Groundwater
Warren Greco, CAP
Miranda Allaire, Global Water
John Rasmussen, USBR
Heide Kocsis, ASLD

1. Call to Order

The meeting was called to order at 1:34 pm.

2. Approval of Minutes

Frank Milam moved to approve the meeting notes from the December 10th meeting, and Drew Swieczkowski seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen began the meeting with a reminder that the strategic planning meeting will need to be scheduled and she will reach out to coordinate. Frank's lawyer will provide at no cost, the scope and fee to include facilitating two meetings, which Frank will share upon receipt. **Frank will forward to Teresa for distribution to the committee.** This will be needed for the management committee meeting. If possible, would like the scope and fee to include the work needed to qualify for non-profit status. It was discussed the need to check budget for funds to cover these legal costs. Plan B discussions included that Teresa may need to call the meeting and feedback that Goodyear and Glendale in house attorneys are not an option.

The Multi-Party Agreement is due to expire June 30th, after which funds cannot be spent. It was agreed that **Frank will ask Christina to draft a 36-month Letter of Extension which can be taken to the respective councils and board members. Teresa will check the WESTCAPS website and add the Multi Party Agreement document.**

Treasurer's Report

Jake Lenderking provided a Treasurer's Report, handing out the WESTCAPS accounting sheet, noting that other than a payout to Teresa Makinen, there had been no other changes to the account. Forecasted end of year balance is \$13,156 plus additional member dues that may come in this year. Mark shared that there are potential increased dues revolving around the 501C4 status. There is a need to review initial costs and ongoing costs, including the cost of higher attorney fees, pending that information being shared. Drew shared that originally the membership dues were \$4,000 per year and have dropped to \$3,200 per year, so members should feel comfortable paying the increase. It was suggested that this item be added to the agenda for the strategic planning meeting.

4. Nominations and Vote for Officers

Four nominations were made and three were accepted for the office of Chairman. The accepted nominations were Drew Swieczkowski, Mark Holmes, and Gerard Silvani, with Frank Milam declining his nomination. The results of the nine Committee Members present to vote resulted in five votes for Drew and four votes for Mark. Drew Swieczkowski was named the new Chair.

To fill the seat of Vice-Chairman, the members agreed that any nominee not voted in as Chair should be on the ballot for Vice-Chairman. Both Mark Holmes and Gerard Silvani accepted their nomination. An additional nomination was provided for Jamie McCullough, who was not present. After an initial tie vote, another vote was conducted, the results of which from the nine Committee Members present to vote resulted in six votes for Mark and three votes for Gerard. Mark Holmes was name the new Vice-Chairman.

There were no nominations to replace EPCOR as the lead party, who have held this position for the past eight years. Frank Milam nominated EPCOR to continue as the lead party, which EPCOR accepted, and the verbal vote passed unanimously.

5. BOR Report

John Rasmussen reported 30% of the budget has been billed, and the schedule looks good. There is an upcoming Modeling Task Team meeting scheduled for early February, which will include status report, schedules, progress on the model and scenarios. Adam shard with John that the recharge model is on hold until the group is further down the road with the modeling scenarios.

Regarding Economic Analysis; there is nothing to report at this time. John was not able to get any info or response. **He will send an extension request to Denver and report on this next meeting.**

6. Legislative Regulatory Update
Alan provided a legislative update.
7. New Business
None.
8. Call to the Public
None.
9. Member Updates
Members provided updates for the group.
10. Next Meeting and Adjourn
The next Planning Committee meeting will be held on Thursday **February 11th, 2016 at Reclamation, 6150 W. Thunderbird Road, Glendale**. There being no further business, the meeting was adjourned at 3:03 pm. [THIS MEETING WAS LATER RESCHEDULED]