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West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the June 22, 2015 Management Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306.

MANAGEMENT COMMITTEE MEMBERS PRESENT

Larry Dobrosky, City of El Mirage	Christine Nunez for Terry Lowe, City of Surprise
Ron Whitler for Stephen Cleveland, City of Buckeye	Mark Holmes for Bob Beckley, City of Goodyear
Robin Bain for Mike Weber, City of Peoria	Cliff Neal, City of Phoenix
Cindy Blackmore, City of Avondale	
Doug Kupel, City of Glendale	

PLANNING COMMITTEE MEMBERS PRESENT

Alan Dulaney, City of Peoria	Shaina Shay, EPCOR Water
Miranda Allaire, Global Water	
Melanie Cohen, Global Water	

INTERESTED PARTIES PRESENT

Mitch Haws, Reclamation
Robin Stinnett, SRP

1. Call to Order
The meeting was called to order at approximately 1:34 pm.
2. Approval of Minutes
Doug Kupel moved to approve the meeting notes from the April 16, 2015 meeting. Cindy Blackmore seconded the motion. The motion carried unanimously.
3. Reports
Planning Committee Report
Christine Nunez said that the Planning Committee has been working on the Strategic Plan efforts to include the draft by-laws and articles of incorporation for the potential organizational structure change.

Additionally, the Planning Committee has started to discuss drought messaging.

Executive Directors Report
Teresa said that the Planning Committee has been working very hard on the by-laws and it's been very time consuming. They are working to set a date for the Leader Summit in September and are preparing for the Strategic Planning Session in July.

Teresa said that she'd heard from Ron Fleming with Global Water who said that since the City of Buckeye would be managing the majority of their resources in the West Valley in the future, they are resigning as a member of WESTCAPS; however, they would like to participate as an Interested Party and plan to stay active in the Basin Study.

Treasurer's Report

In Jake's absence, Teresa reviewed the information provided at the recent Planning Committee meeting. EPCOR is sending invoices for this year's dues this week.

4. Organizational Structure Recommendation

Mark Holmes said they've done a lot of research and work on the draft by-laws and articles of incorporation and he believes they have a great final draft for the Management Committee's review. Today's goal is to have the Management Committee approve the drafts and allow for the Planning Committee to move forward to start the process to become a 501c4. Teresa added that the drafts would also have to go to the various members' legal departments for review.

Larry asked the members of the Management Committee if everyone is still in agreement with the change in organizational structure and everyone confirmed that they are. There was some discussion regarding whether the Board of Directors should be comprised of elected officials or of the current Management Committee members. It was agreed that initially the Board of Directors would be comprised of the current Management Committee members and in the event the organization or its needs change or grow in the future, adding another layer could be easily implemented.

Next, the participants reviewed the drafts and discussed various points, edits and made suggestions. The changes will be incorporated and the drafts will be sent back to the Management Committee for final review.

5. BOR Report

Mitch Haws provided a brief update on the Basin Study efforts.

6. West Valley Leaders Water Summit

Teresa said that the Summit is scheduled for September 23rd and she distributed a draft agenda for review. She added that the Summit Planning Subcommittee would begin meeting soon to refine the details and agenda.

7. Strategic Plan Update

Teresa reminded the Management Committee members about the July session and said that everyone is invited. If they were unable to participate but had suggestions, she asked they send their thoughts to Teresa or to their Planning Committee representative prior to the session.

8. New Business

None.

9. Call to the Public
There were no comments from the public.

10. Next Meeting and Adjourn
The meeting was adjourned at approximately 3:35 pm.

The next Management Committee meeting will be held in August or September, date and time to be determined.