

WEST VALLEY CAP SUBCONTRACTORS
PLANNING COMMITTEE MEETING

Summary of the March 12, 2015 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Christine Nunez, City of Surprise
Mark Holmes, City of Goodyear
Gretchen Erwin, City of Goodyear
Megan Sheldon, City of Glendale
Alan Dulaney, City of Peoria
Gerard Silvani, City of Phoenix
Jake Lenderking, EPCOR

Jamie McCullough, City of El Mirage
Angela Lucci, City of Surprise
Frank Milam, City of Avondale
Cindy Blackmore, City of Avondale

OTHERS PRESENT

Mitch Haws, Reclamation
Deborah Tosline, Reclamation
Robin Stinnett, SRP
Stuart Peckham, SRP

1. Call to Order
The meeting was called to order at 1:35 pm.
2. Approval of Minutes
Frank Milam moved to approve the meeting notes and minutes from the February 12, 2015 meeting. Angela Lucci seconded the motion. The motion carried unanimously.
3. Reports

Executive Director's Report

Teresa Makinen said that she'd like to get some momentum on planning the 2nd Annual Leaders Summit. The Planning Committee said mid May would work well. Estrella College is looking into available dates.

Teresa said that she has been working on the quarterly report for the Basin Study but will need to send it to Mitch for his review.

Treasurer's Report

Jake Lenderking said there have been no changes to the Treasurer's Report.

4. BOR Report

Mitch Haws said they are moving along with the Basin Study and the technical teams had an update call on Tuesday of this week. He then reminded members to send their cost share information to Teresa. Committee leads should be sharing committee meeting attendance information for this purpose as well.

Deborah Tosline has been working on the solicitation for the Groundwater Modeling effort. She said that she would inform Teresa to update the group when she knows when it will be announced. Deborah added that it can take up to 180 days but they hope to do it much sooner. Mitch said that he is waiting for information from the contracting officer before he requests an extension

DEMAND COMMITTEE UPDATE

Mitch said that Jake did great work on the Demand Analysis and briefly reviewed the projected population numbers. Jake requested that everyone confirm whether or not their individual population numbers look good. Teresa said that Ron Whittler was unable to attend but he confirmed that his numbers are good. Mark said that Goodyear's numbers are good as well. Jamie McCullough said that the projected numbers for El Mirage look a little inflated and she'll look into it. **Jake is going to look into whether or not MAG has unofficial population projections for 2050 and 2060.**

After some discussion regarding the numbers, Jake reminded the members that they agreed to use the TAZ numbers, not population numbers. Additionally, it was agreed that the demand would be based on a weighted GPCD. Robin Stinnett asked if there are any changes to the weighting over time and Jake said that it could be changed in a conservation scenario. Jake invited anyone interested in further discussion to attend the next Supply and Demand Committee Meeting. **All members agreed to look at their population numbers and respond to Jake if there are necessary changes. No response indicates that the number will suffice.**

SUPPLY COMMITTEE UPDATE

Christine reviewed a spreadsheet containing various supply information by member. This information was gathered from different sources but she still needs information from the individual agencies. **Mitch will send the spreadsheet to Teresa to add to the website for members to access for review. They can send their information to Teresa for her to enter or they can enter their data themselves. Members are to submit any numbers they have for inclusion within the next two weeks.**

RECHARGE SITE SUITABILITY COMMITTEE UPDATE

Mitch said that Adam Ricks is developing a request for information for the members and will have it ready soon.

Teresa said that in addition to planning the Leaders Summit, we will also need to schedule the next Basin Study Advisory Group meeting.

5. Strategic Plan Update

Organizational Structure

Teresa said she needs to get the rewrite of the recommendation to the Management Committee for review. If the Management Committee is agreeable, they may be able to conduct a vote by email for the recommendation.

Additionally, the Management Committee charged the Planning Committee with reviewing the Strategic Plan and noting what's changed and where they are now since it's been over a year since the plan was completed. The Planning Committee agreed that they would hold a meeting after the start of the next fiscal year.

Lead Agent Transition

Mark said he'd put together a transition plan in the event the Management Committee agrees with the Planning Committee's recommendation for Goodyear to become the new Lead Agent. Mark said that if it's a smooth transition, they could do it now but if not, it may be best to wait for any change in the organizational structure. **Mitch Haws still needs to look into any implications to the Basin Study in the event the Lead Party changes.**

6. Legislative Regulatory Update

Attendees discussed various topics that have been presented at meetings for similar organizations.

Alan Dulaney writes a monthly article containing legislative updates that he will send to Teresa for inclusion on the WESTCAPS.org website.

There was discussion regarding drought messaging and consistency. The Planning Committee agreed that it would be beneficial to draft an editorial in a "Frequently Asked Questions (FAQ)" format on behalf of WESTCAPS. Teresa said they would need to check with the Management Committee first. Frank agreed to draft the editorial if the Management Committee approves of it.

7. New Business

Mark said he believes there is a Facilitator's Grant available for up to \$50,000 that they should look into. He added that Goodyear would be happy to write it if they choose to pursue it. Teresa said that Mitch is looking into facilitation that Reclamation is covering for the Basin Study and added that they may have to compete it.

8. Call to the Public

None.

9. Member Updates

Attendees provided updates from their respective organizations.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on April 9th, at 1:30 pm.** There being no further business, the meeting was adjourned at 3:35 pm.