

WEST VALLEY CAP SUBCONTRACTORS
PLANNING COMMITTEE MEETING

Summary of the January 6, 2015 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Alan Dulaney, City of Peoria
Mark Holmes, City of Goodyear
Megan Sheldon, City of Glendale
Christine Nunez, City of Surprise
Miranda Bruner, Global Water
Jamie McCullough, City of El Mirage

Jake Lenderking, EPCOR
Gerard Silvani, City of Phoenix
Ron Whittler, City of Buckeye
Frank Milam, City of Avondale

OTHERS PRESENT

Gretchen Erwin, City of Goodyear
Angela Lucci, City of Surprise
Mitch Haws, Reclamation
Adam Ricks, Reclamation

Deborah Tosline, Reclamation
Stewart Peckham, SRP
Robin Stinnett, SRP

1. Call to Order

Christine Nunez, Chairman, called the meeting to order at 1:33 pm.

2. Approval of Minutes

Megan Sheldon noted an error on the minutes from the December 11th meeting under item #6. In the last paragraph, it should say "Miranda", not "Megan".

Mark Holmes moved to approve the amended meeting notes from the December 11, 2014 meeting, as amended. Jamie McCullough seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen said that the website had been updated and asked the participants to take a look at it when they could. During the month there were several meetings related to the basin study but those updates will be provided during the meeting.

Treasurer's Report

Jake Lenderking distributed the Treasurer's Report. Jake said that two meetings ago, they discussed creating an annual budget but decided to wait to see what would come from the organizational structure discussion. Jake thought since there really isn't anything currently requiring additional funds that we may want to consider keeping dues the same. There was some discussion regarding whether or not a motion could be considered now or if they should wait until they make the recommendation to the management committee regarding a potential organizational change. Jake said the multi-party agreement states that the management committee needs to approve a budget and that would take place at their next meeting but they may want to wait to see if there are start up or other costs that will be incurred related to an organizational change.

4. BOR Report

Mitch Haws said they found out today that the procurement department rejected their cost codes. Mitch said that he is planning to ask for more time for the Basin Study. This Basin Study was given two years to complete but newer basin studies are given three years.

Christine said she needs input from the members on how to best calculate demand for the Supply and Demand spreadsheet in a manner that everyone is comfortable with. After some discussion, it was agreed that initially, demand will be calculated using MAG's population numbers multiplied by the GPCD aggregate or a weighted GPCD and use a flat population projection across the board. Once the algorithm is run, the individual members can see if the numbers make sense for their areas. The Supply and Demand team will need to meet to decide what their next steps will be once the results are calculated. **Jake will reach out to Pam with DWR or Robin Stinnett for the GPCD numbers. Jake will then take the MAG populations times a weighted GPCD and send it to Teresa to send it out for review.**

5. Strategic Plan Update

Organizational Structure

Teresa confirmed that everyone had read the recommendation compiled by the Organizational Structure Committee and also confirmed that becoming a 501c4 is the recommendation they'd like to make to the Management Committee for their consideration.

Angela Lucci said she'd like to add the recommendation of adding an outside audit annually at an estimated expense of \$7300 that is not currently included on the estimated cost sheet. Teresa reminded the attendees that this change would have to be approved by the various managements and councils.

Additionally she asked how future members would be handled. Jake said that he thought the recommendation would come first and if approved, they'd draft by-laws, decide on voting procedures, dues, etc.

Jamie McCullough moved to agree as a Planning Committee on the recommendation of the 501c4. Mark Holmes seconded the motion. The motion carried unanimously.

Frank said that to follow up on the draft of the annual report, each committee was going to put together a summary of their accomplishments and send them to Teresa. **Jake will send his committee's summary to Teresa.**

Teresa asked what the status was of the logo and Frank said it is on hold until the structure and name is confirmed.

6. Legislative Regulatory Update

Alan said that they've previously referred to the individual that did AMWUA's legislative briefs but they no longer have someone doing that. **Mark said that Goodyear had worked with a lobbyist that could work with their intergov to identify water related bills and add them to a spreadsheet for review.**

7. New Business

Teresa reminded everyone that at the Management Committee meeting next week, they will be electing a chair and vice chair.

Mark said that there has been an email going around regarding a \$.04 tax from CAWCD and suggested it be discussed at the Management Committee meeting. Teresa asked if the group felt it was important enough to have someone come present, and the group said that it would be valuable. **Teresa will coordinate to have a rep from CAP provide information at the Management Committee meeting.**

8. Call to the Public

None.

9. Member Updates

Attendees provided updates from their respective organizations.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on February 12, at 1:30 pm.** There being no further business, the meeting was adjourned at 3:12 pm.