



2036 N Gentry
Mesa, AZ 85213
Telephone: (480) 890-1927
E-mail: teresa@makprosv.com

West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the January 15, 2015 Management Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306.

MANAGEMENT COMMITTEE MEMBERS PRESENT

Larry Dobrosky, City of El Mirage

Troy Day, EPCOR

Mike Weber, City of Peoria

Cindy Blackmore, City of Avondale

Doug Kupel, City of Glendale

Terry Lowe, City of Surprise

Bob Beckley, City of Goodyear

Cliff Neal, City of Phoenix

Mark Berrelez, City of Tolleson (for Reyes Medrano)

Ron Whitler, City of Buckeye (for Stephen Cleveland)

PLANNING COMMITTEE MEMBERS PRESENT

Jake Lenderking, EPCOR

Alan Dulaney, City of Peoria

Mark Holmes, City of Goodyear

Christine Nunez, City of Surprise

Gerard Silvani, City of Phoenix

Ron Whitler, City of Buckeye

Miranda Bruner, Global Water

Mark Berrelez, City of Tolleson

INTERESTED PARTIES PRESENT

Mitch Haws, Reclamation

Robin Stinnett, SRP

Angela Lucci, City of Surprise

1. Call to Order

The meeting was called to order at approximately 1:39 pm.

2. Approval of Minutes

Doug Kupel moved to approve the notes from the September 18, 2014 meeting. Terry Lowe seconded the motion. The motion carried unanimously.

3. Reports

Teresa Makinen introduced the Planning Committee's new Chair and Vice-Chair.

Christine Nunez was elected Chairman of the Planning Committee, and Mark Holmes was elected Vice-Chair of the Planning Committee.

Planning Committee Report

Christine Nunez said that the Planning Committee has been working on the organizational structure options for WESTCAPS.

The majority of the Planning Committee's focus has been on the Basin Study. The statement of work for the groundwater model is complete. The Supply and Demand team will be holding a subcommittee meeting over the next couple of weeks. The Recharge Site Suitability team has been setting the foundation for the process to identify potential sites.

Executive Directors Report

Teresa said that she's provided table tents for this meeting to identify the voting members of the Management Committee or their designee, if they are absent. The designee will be identified by having the table tent of the person they represent in front of them at the start of the meeting.

The quarterly report was submitted for the first quarter and the second quarter's report is underway. The quarterly report is one of the requirements of the Basin Study to provide status and cost share information.

Teresa said the website looks slightly different because it's been moved to a new server and she provided a quick tour of the updated site.

Treasurer's Report

Jake said that he is still the Treasurer since the Lead Party also acts as Treasurer; however, the committees can also elect a new Lead Party. Jake said the responsibilities are outlined in the MPA but essentially, they invoice members, collect dues and pay Teresa for organizational management.

Larry asked how they would make the transition if a new Lead Party were elected and also said that some members may need to speak with their finance people before they commit. Troy said there may be more grant opportunities if the Lead Party were a municipality rather than a private water provider. It was agreed by the next Planning Committee meeting, those interested can step forward and by the next Management Committee, a vote can be held. So far, Goodyear, Surprise and El Mirage have expressed interest.

Jake distributed the Treasurer's Report and said that they anticipate having \$8900 left for reimbursable expenses at the end of the year.

4. CAWCD Presentation

Ted Cook provided a presentation and overview of the 4-cent Property Tax Extension of Levy Authority.

5. WESTCAPS Administration

2015 Budget Recommendation

Jake said that there will be \$38,400 in dues collected and if there are no additional expenses or reimbursables, there will be approximately \$8,500 carryover into the next year. After the end of next year, he anticipates that there will be approximately \$16,900 from the carryover of both years combined. These funds could go toward potential organizational structure changes, reimbursables or large meetings. He said the Planning Committee discussed the current dues and recommends keeping the dues the same until 2016 when it could be addressed again, if necessary, with the potential change in the organizational structure.

As reimbursable expenses arise, they are reviewed and approved prior to acquiring the expense. Teresa said that to date WESTCAPS has had great partners for events such as the Leaders Summit for the venue, catering and printing and hopes that continues. It was agreed that the dues discussion would be tabled until the organizational structure can be discussed and next steps agreed upon.

2014 Accomplishments

Teresa provided a PowerPoint presentation of the Planning Committee's accomplishments over the last year. Troy said that Teresa and the Planning Committee have done a fantastic job and 2014 was a successful year.

6. Election of Officers

Teresa said that it is time to elect officers for the Management Committee. Currently Larry Dobrosky is the Chair and Stephen Cleveland is the Vice Chair.

Teresa asked for nominations from the floor for Chairperson. Nominations were as follows:

- Cliff Neal nominated Larry Dobrosky; Larry accepted the nomination.

Teresa asked if there were any other nominations and there were none. The election of Larry Dobrosky as Chairperson was unanimous.

Next Teresa asked for nominations from the floor for Vice Chair. Nominations were as follows:

- Cliff Neal nominated Stephen Cleveland; Ron accepted the nomination on Stephen's behalf in his absence.

Teresa asked if there were any other nominations and there were none. The election of Stephen Cleveland as Vice-Chairperson was unanimous.

There was some discussion about altering the terms for the Chair and Vice-Chair for the next version of the MPA or to be addressed in by-laws should the organizational structure change.

7. BOR Report

Mitch thanked everyone on the Planning Committee for their hard work so far on the Basin Study. He said that they've accomplished quite a bit so far.

Adam Ricks is leading the Recharge Site Suitability Study and has the model in development. He is currently putting together the framework and will then get input as needed.

The statement of work for the groundwater modeling was submitted in mid-November but was rejected due to some inaccurate cost codes. It was resubmitted in mid-December. The Supply and Demand team is working on the numbers for future and current demand and they anticipate initial results by February 5th. For the Climate Change section, a meeting was held with Reclamation staff from Denver in early December and now they have a good idea of how it will interface with the other activities.

Finally, Mitch said that today they held a "Task Team Coordination Meeting" to get updates on all of the tasks and it was a good discussion on how they can address the time they've lost. Teresa asked if there was an opportunity for a time extension and Mitch said it is a potential solution. They need to evaluate how much time they need and added that this Basin Study was given two years but new ones are allotted three years. The Management Committee may need to agree to a time extension because it could cost more in time. He'll know more by the next Management Committee Meeting.

8. Strategic Plan Efforts

Organizational Structure Recommendation

Angela Lucci presented on behalf of the Organizational Committee. She said that after months of research and discussion, the Planning Committee would like to recommend to the Management Committee an organizational transition from a Multi-Party Agreement to a 501c4. She provided information on the estimated outline of costs, both initially and on-going.

Doug Kupel asked if a power of attorney was necessary and Mark Holmes said that as a 501c4, they may have to employ certain individuals to make actions on behalf of the organization but specifically, power of attorney should be given to the Executive Director to enable them to make certain decisions. Doug said that looking at the expenses it appears that some of them may not be necessary initially but could be added later.

Troy asked if by adding a Board of Directors with a 501c4 they would move away from having a Management Committee or would there be both? Teresa said some thought the Management Committee would be the Board of Directors. It would have to be vetted through the drafting of by-laws should this be the determined direction. Troy said he'd like more information such as how the 501c4 could offer more flexibility or planning, etc. What are the benefits of transitioning?

Teresa reminded the Management Committee that the MPA expires in June, 2016 and they'll have to do something. If they stay with the MPA, it will still have to go through every attorney and then every Council. Some of the benefits of becoming a 501c4 would be the ability to seek out funding and better grant opportunities.

Bob Beckley said he is in support of change but has some concerns. He'd like to see more detail as well with two to three main bullets of why it's a benefit to participate.

There was a lengthy discussion regarding what information each member presumes would be needed to be able to fully support this. It was agreed that the Management Committee will reconvene prior to the next quarterly meeting, possibly the end of February, to say whether or not their specific agency is in support of pursuing the transition.

Budget

Teresa said the recommendation from the Planning Committee is that the current budget remain the same. Bob Beckley moved to keep the annual budget the same as last year. Troy Day seconded the motion. The motion carried unanimously.

9. Call to the Public

There were no comments from the public.

9. Next Meeting and Adjourn

The next Management Committee meeting will be held in late February, date and time to be determined. The meeting was adjourned at approximately 3:44 pm.