

WEST VALLEY CAP SUBCONTRACTORS
PLANNING COMMITTEE MEETING

Summary of the November 13, 2014 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

MEMBERS PRESENT

Jake Lenderking, EPCOR
Alan Dulaney, City of Peoria
Gretchen Erwin, City of Goodyear
Mark Holmes, City of Goodyear
Megan Sheldon, City of Glendale

Christine Nunez, City of Surprise
Frank Milam, City of Avondale
Ron Whittler, City of Buckeye
Cliff Neal, City of Phoenix
Jamie McCullough, City of El Mirage

OTHERS PRESENT

Mitch Haws, Reclamation
Deborah Tosline, Reclamation
Robin Stinnett, SRP

Stewart Peckham, SRP
Candi Cox, CAGR
Dee Fuerst, CAP

1. Call to Order
The meeting was called to order at 1:34 pm.
2. Approval of Minutes
Mark Holmes moved to approve the meeting notes from the October 9, 2014 meeting. Christine Nunez seconded the motion. The motion carried unanimously.

3. Reports

Executive Director's Report

Teresa Makinen said the quarterly report for the Basin Study had been submitted to Mitch. She reminded the participants to please send her any time information so it can be included in cost share. For convenience, a link has been added to the website for time submission.

Teresa said that the website will be migrating to a different format so it may look a little different, but she'll let the members know when it's up and running.

Treasurer's Report

Jake Lenderking distributed the treasurer's report and said that everyone had paid their dues except for the City of Tolleson, which is a new member.

Teresa said that the Multi Party Agreement states that a budget is to be presented to the Management Committee and asked if this references the treasurer's report or is it a true budget. After some discussion, it was agreed that it would be discussed at the next Planning Committee meeting and if anyone had any suggestions to send them to Jake.

Jake will compile the suggestions and present them at the next meeting.

4. Election of Officers

Teresa said that it is time to elect officers for the Planning Committee. Currently Jake Lenderking is the Chair and Alan Dulaney is the Vice Chair.

Teresa asked for nominations from the floor for Chairperson. Nominations were as follows:

- Jake Lenderking nominated Mark Holmes; Mark accepted the nomination.
- Alan Dulaney nominated Jake Lenderking; Jake accepted the nomination.
- Frank Milam nominated Christine Nunez; Christine accepted the nomination.
- Mark Holmes nominated Frank Milam; Frank declined the nomination.

Teresa asked if there were any other nominations and there were none. The group decided they would like to do a secret ballot vote, which was conducted and Christine Nunez was elected Chairperson.

Next Teresa asked for nominations from the floor for Vice Chair. Nominations were as follows:

- Jamie McCullough nominated Mark Holmes; Mark accepted the nomination.
- Alan Dulaney nominated Frank Milam; Frank declined the nomination.
- Cliff Neal nominated Gerard Silvani; Cliff accepted the nomination on Gerard's behalf in his absence.

Teresa asked if there were any other nominations and there were none. The group once again asked to do a secret ballot, which was conducted and Mark Holmes was elected Vice Chairperson.

Teresa said that at the next Management Committee meeting, the Management Committee will elect a new Chair, Vice Chair and Lead Party. Jake reminded the participants that the Lead Party also holds the role of Treasurer.

5. BOR Report

Mitch Haws said that he'd worked with Teresa on the quarterly report and it had a good breakdown of cost share and he'll add Reclamation's costs before he sends it on.

Mitch thanked Gretchen and Deborah for their work on the Statement of Work for the Groundwater Modeling. They now have all of the documents to move the contract forward. He expects it to take 30-45 days if they are able to go with the sole source. If it has to be advertised, it will take 90 days.

Mitch said that a site suitability modeling meeting was held on October 28th and Adam Ricks discussed how the East Valley Water Forum had approached a similar study. Teresa said she'd put Adam's PowerPoint presentation on the website and will include DWR's criteria for consideration. Gretchen asked if it would be helpful for someone from DWR to be there and Teresa said they'd been invited but she'll follow up with them.

A Task Committee update call was held on November 4th. Teresa said she sends invites to known committee members for the committee meetings currently and they'll eventually be added to the website. Angela Lucci and Stuart Peckham will be added to the Recharge Site Suitability Committee.

6. Strategic Plan Update

Organizational Structure

Teresa reminded the attendees that an organizational structure recommendation will need to be made to the Management Committee at the January meeting. **After some discussion, it was agreed that the Organizational Committee would create a straw man recommendation to present to the Planning Committee at the December meeting.**

Infrastructure Database

Christine Nunez looked into the information MAG has available based on previous recommendations and it isn't consistent with the information that the Planning Committee was seeking. **Christine will set up a meeting for the Infrastructure Committee to discuss options and next steps.**

7. Legislative Regulatory Update

Alan Dulaney provided a legislative update for the group.

8. New Business

Mitch said that there is a new Water Energy Efficiency Grant available and that he'll send the link to Teresa or it can be reviewed at USBR.gov.

9. Call to the Public

None.

10. Member Updates

Attendees provided updates from their respective organizations.

11. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, on December 11, at 1:30 pm.** There being no further business, the meeting was adjourned at 2:56 pm.