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West Valley CAP Subcontractors

## WEST VALLEY CAP SUBCONTRACTORS PLANNING COMMITTEE MEETING

Summary of the February 13, 2014 Planning Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306. **Throughout this meeting summary, action items are in bold font.**

### MEMBERS PRESENT

Alan Dulaney, City of Peoria (Vice-Chair)  
Mark Holmes, City of Goodyear  
Miranda Bruner, Global Water  
Tom Harrell, Arizona Water Company  
Christine Nunez, City of Surprise

Angela Lucci, City of Surprise  
Frank Milam, City of Avondale  
Jamie McCullough, City of El Mirage  
Ron Whitley, City of Buckeye

### OTHERS PRESENT

Mitch Hawes, Bureau of Reclamation  
Dee Fuerst, CAP  
Candi Cox, CAGR

Robin Stinnett, SRP  
Gerard Silvani, City of Phoenix  
Teresa Makinen

1. Call to Order  
The meeting was called to order at 1:35 pm.
2. Approval of Minutes  
Ron Whitley moved to approve the notes from the January 16, 2014 meeting. Frank Milam seconded the motion. The motion carried unanimously.
3. Executive Director's Report  
Teresa said that as a follow up to the Management Committee discussion regarding the West Valley Water Summit, the subcommittee met and discussed the objectives, attendees and program. As part of the program information development, Mark sent a request to the members requesting water demand/supply information. **Teresa requested that everyone get their information to him at their earliest convenience.** The details of the summit will be discussed at the next Planning Committee meeting to be presented to the Management Committee at their meeting later that day.

Teresa said that Mitch would provide an update to the Plan of Study later in the meeting.

Teresa distributed a copy of the final Enhanced Aquifer Management letter which was sent to ADWR on February 6<sup>th</sup>. Mark asked if AMWUA had been provided a copy of the letter and Teresa said she had not sent one. **Alan agreed to contact Kathy Ferris, and Teresa will email a PDF of the letter.**

Teresa said that the next Management Committee meeting has been scheduled for March 27<sup>th</sup> based on the availability of the members. An abbreviated Planning Committee Meeting will be held immediately prior to the Management Committee meeting.

#### Treasurer's Report

Jake wasn't in attendance; however, **Teresa said she would see if she could get an updated Treasurer's Report to send to the group.**

4. WESTCAPS Administration

None

5. BOR Report

Mitch said the revisions to the Plan of Study are coming along. He sent it to several people within Reclamation for feedback. He will make revisions and resend.

**Teresa reminded the members to send their information to her regarding cost share on this project.**

Mitch gave Teresa a copy of the Cooperative Watershed Management Program which is a grant for \$50,000 that can be potentially used for facilitation of the Basin Study group since the Executive Director cost for WESTCAPS doesn't necessarily cover all of the extra meetings that will be required. **Mark said that Goodyear's Grant Coordinator looked at it the last time it was available and will have them look into it again.**

Teresa reminded the group that there is a sizable amount of work that will be required and with the grant, their dues could be used for other things.

Mitch mentioned a letter sent from ADWR to Secretary Jewell in regard to the allocations of NIA water. Everyone was familiar with the letter.

Mitch said there is a grant opportunity for Desalination/Water Purification Research and Development. He recommended that everyone look into it and if interested, a one-page proposal of what you'd like to do with the grant is due on February 27<sup>th</sup> with a full proposal due on May 2<sup>nd</sup>. It is available on Grants.gov.

6. New Business

Mark said they briefly discussed the grant opportunity that would assist with facilitation for the Basin Study but added he is very concerned with the amount of upcoming work that will be necessary for the Basin Study, executing the Strategic Action Plan and planning the West Valley Water Summit. He suggested that there be a discussion regarding **Management of Work as a future agenda item for the Planning Committee** and, if necessary, they could develop a recommendation for the Management Committee.

Christine mentioned the GUAC Water Management Assistance Program saying that it could be an opportunity for WESTCAPS. **Teresa will add "GUAC Grants" to the next Planning Committee meeting agenda.**

Mitch reminded the group that any documents or photos could be on the website. **Teresa said that at the next meeting, they'll take a photo of the Planning Committee and Management Committee for the website.**

7. Status Reports from Members

Attendees provided updates from their respective organizations.

8. Strategic Plan Update

Teresa said that the Management Committee provided some edits to the plan at their last meeting and said that the West Valley Water Summit was the priority. **She will include the revisions when she sends the Management Committee meeting notes.**

Alan said that the Green team met and requested that **“Legislative/Regulatory Update” be added as an agenda item on future meetings.** The Green team will speak to the agenda item. **Alan said the team also discussed a mechanism for members to funnel information to him and he'll send it to Teresa to forward on to the members.** Lastly, the team would like to start to put together the social media plan but the Management Committee would have to see the plan prior to any of it being executed.

**Teresa requested all teams be prepared to present at the Management Committee meeting in March. Christine said she had previously sent an information request and asked Teresa to resend it.**

9. Call to the Public

There were no comments from the public.

10. Next Meeting and Adjourn

The next planning committee meeting will be held at **the Bureau of Reclamation, 6150 W Thunderbird Rd, Glendale, at 12:30 pm on Thursday, March 27, 2014 with the Management Committee meeting immediately following at 1:30 pm.** There being no further business, the meeting was adjourned at 3:15 pm.