



2036 N Gentry
Mesa, AZ 85213
Telephone: (480) 890-1927
E-mail: teresa@makprosvc.com

West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the September 18, 2014 Management Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306.

MANAGEMENT COMMITTEE MEMBERS PRESENT

Larry Dobrosky, City of El Mirage
Stephen Cleveland, Town of Buckeye
Troy Day, EPCOR
Mike Weber, City of Peoria
Cindy Blackmore, City of Avondale

Doug Kupel, City of Glendale
Terry Lowe, City of Surprise
Mark Holmes, City of Goodyear (for Bob Beckley)

PLANNING COMMITTEE MEMBERS PRESENT

Jake Lenderking, EPCOR
Alan Dulaney, City of Peoria
Mark Holmes, City of Goodyear

Jamie McCullough, City of El Mirage
Christine Nunez, City of Surprise
Gerard Silvani, City of Phoenix

INTERESTED PARTIES PRESENT

Mitch Haws, Reclamation
Robin Stinnett, SRP
Angela Lucci, City of Surprise
Robin Bain, City of Peoria

Mark Berrelez, City of Tolleson
Reyes Medrano, City of Tolleson
Bhaskar Kolluri, Liberty Utilities
Teresa Makinen, MakPro

1. Call to Order

The meeting was called to order at approximately 1:06 pm.

2. Approval of Minutes

Mike Weber moved to approve the notes from the June 12, 2014 meeting. Cindy Blackmore seconded the motion. The motion carried unanimously.

3. Reports

Planning Committee Report

Alan Dulaney informed the management committee of topics of the planning committee. He stated that the planning committee recently discussed the organizational structure of WESTCAPS, its membership, and whether or not it should be changed

Teresa reminded the Management Committee that the Planning Committee was tasked with researching the options and making a recommendation to the Management Committee. The current multi-party agreement expires in June, 2016 and the Basin Study is expected to be complete by July, 2016 so the thought is that the organizational structure be decided and in place by the time the multi-party agreement expires. The multi-party agreement can also potentially be extended.

Alan said he envisions the Planning Committee deciding on a structure to recommend to the Management Committee prior to their next meeting.

It was agreed in the Planning Committee that WESTCAPS should be as inclusive as possible, but should manage or have control of a water resource located in the West Valley, currently defined as west of the I-17 and located in the Basin Study study area. Larry agreed that the more people WESTCAPS has involved, the better. Teresa added that the Basin Study and our recent efforts to reach out has generated a lot of interest, so it's likely that there may be interest in joining WESTCAPS. The Planning Committee felt that, until the structure is decided upon, new members could be considered on a case-by-case basis.

Executive Directors Report

Teresa provided a quick overview of the new WESTCAPS.org website. Stephen Cleveland moved to approve and move forward with the new website. Troy Day seconded the motion. The motion carried unanimously.

Teresa stated that the next Management Committee meeting will include the election of officers and the lead party. And the Planning Committee will develop the annual budget for approval.

Treasurer's Report

Jake stated that the Management Committee previously asked Jake and Larry to discuss the membership dues. Since WESTCAPS added the City of Glendale as a member, there was a carry-over of \$3,200 which, it was decided would be used for reimbursable expenses associated with the Basin Study and other outreach. Additionally, they evaluated Teresa's contract related to the level of effort required for the organization, and agreed to increase it by \$100 per month and set aside funds for reimbursable expenses so that expenses such as meeting room rental, printing/copies, meeting refreshments, etc can be reimbursed.

BOR Report

Mitch Haws thanked everyone for their attendance and reported that the Basin Study kick off meeting on September 9th went very well and had a wonderful turnout of 40-50 individuals. He added that holding an outreach meeting within 90 days of signing the Memorandum of Agreement (MOA) was a requirement of the Basin Study. Mitch said they put out a call for data at the kick off meeting, and everyone was very agreeable. Larry emphasized that a model is only as good as the data provided and it's important to reach out if someone isn't at the table that should be.

At the last Planning Committee meeting, Mitch suggested holding a monthly conference call to get updates on the various committees. The first of these calls is scheduled for next Thursday at 1:00 pm. Teresa added that as part of the Basin Study Kick Off Meeting, attendees were asked to fill out an "interest form" and based on the responses, there will be a good cross section of individuals, to include WESTCAPS members, on the technical committees.

Teresa said that there will be follow on Basin Study Stakeholder Advisory Group meetings tentatively scheduled for quarterly and the Planning Committee discussed another Leader Summit in early 2015. Stephen said that if the reports are not complete enough to provide some preliminary information, we may want to postpone the Leader Summit until those are available rather than providing a progress report with little substance.

Teresa also advised the members that she and Mitch were requested to provide information and an interview to a journalist from the Arizona Republic, and anticipates an article on the basin study coming out soon.

5. Strategic Plan Updates

Christine Nunez stated that she met with ADWR to create a map of city boundaries and water service areas/water lines. After some discussion, there was some concern expressed as the specific information is considered a high security infrastructure. The group discussed that the original vision was to have a map of WESTCAPS service area (lines, wells, etc.) to identify collaboration opportunities. However, some felt that sufficient data may already exist while others thought the map only needs basic information, maybe where lines intersect at boundaries. Christine suggested that, to be beneficial, the map should not only show where they connect but what their origin is.

She added that the problem is ADWR does not have information on all of the facilities and they'll need the members' authorization and cooperation to generate the map.

Although most of the Management Committee members agreed there could be some value in the map, there was significant concern that such a map would be a security concern, could potentially breach confidentiality agreements and the individuals in the room wouldn't have the authority to authorize its creation in the first place. One suggestion was that ADWR would act as a repository of sorts and those interested could view the map there but not remove it. The supply and demand team will discuss and investigate further to see what information currently exists and determine the need for the creation of additional maps and how that should take place.

Teresa stated that the other Strategic Plan Updates were the discussion of organizational structure and development of the website. Larry Dobrosky thanked the Planning Committee members for their hard work in moving the strategic plan objectives forward.

6. Other Business

Larry said he discussed the benefits of WESTCAPS with the City of Tolleson and Liberty Utilities and asked them to come to today's meeting. He said that when looking at regional solutions, it requires more than just CAP subcontractors. Reyes Medrano, City Manager for City of Tolleson, provided a formal request to join WESTCAPS, and stated Tolleson wants to be involved in the regional discussion of water resources.

After much discussion regarding Tolleson's request for membership in WESTCAPS, Stephen Cleveland moved to permit Tolleson membership into WESTCAPS. Mark Holmes seconded the motion. Chairman Dobrosky asked for discussion and called for a vote. The motion carried with a 5-3 vote. Teresa noted that while Cliff Neal could not attend, he contacted her to let her know he would have cast a "yay" vote to the motion.

7. New Business

Larry said that relevant project information from the members should be shared at the Management Committee meetings. Stephen requested that in the interest of time, everyone should communicate any relevant projects they have on a template to the Planning Committee. In the event, a member has nothing to update the committee on, they should still fill out the form.

Larry stated he had asked Liberty Water if they have an interest in participating in WESTCAPS. Bhaskar Kolluri said they currently have a recharge project under design and offered to present information at the October Planning Committee meeting.

Jake Lenderking noted that EPCOR also has a project in the works and would like to present information at the October Planning Committee meeting.

8. Call to the Public

There were no comments from the public.

9. Next Meeting and Adjourn

The next Management Committee meeting will be held in January, date and time to be determined. Troy Day moved to adjourn the meeting. Mark Holmes seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 2:25 pm.