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West Valley CAP Subcontractors

WEST VALLEY CAP SUBCONTRACTORS MANAGEMENT COMMITTEE MEETING

Summary of the January 16, 2014 Management Committee Meeting held at Bureau of Reclamation, 6150 W Thunderbird Rd, Phoenix, AZ 85306.

MANAGEMENT COMMITTEE MEMBERS PRESENT

Larry Dobrosky, City of El Mirage
Stephen Cleveland, Town of Buckeye
Troy Day, EPCOR
Ron Fleming, Global Water
Bill Garfield, Arizona Water Co

Dick McKinley, City of Surprise
Mike Weber, City of Peoria
Bob Beckley, City of Goodyear
Wayne Janis, City of Avondale

PLANNING COMMITTEE MEMBERS PRESENT

Jake Lenderking, EPCOR
Alan Dulaney, City of Peoria
Miranda Bruner, Global Water
Mark Holmes, City of Goodyear

Ron Whitler, Town of Buckeye
Frank Milam, City of Avondale
Jamie McCullough, City of El Mirage

INTERESTED PARTIES PRESENT

Cliff Neal, City of Phoenix
Gerard Silvani, City of Phoenix
Doug Kupel, City of Glendale

Dee Fuerst, CAP
Robin Stinnett, SRP
Teresa Makinen, MakPro

1. Call to Order

The meeting was called to order at approximately 1:35 pm.

2. Approval of Minutes

Mike Weber moved to approve the notes from the October 24, 2013 meeting. Bob Beckley seconded the motion. The motion carried unanimously.

3. Reports

Planning Committee Report

Jake informed the Management Committee about the Enhanced Aquifer Management Process currently underway and said that the Planning Committee believes this is a good opportunity to provide comments on behalf of WESTCAPS' members. Alan Dulaney added that the Planning Committee is in the process of drafting a letter they'd like the Management Committee to review. ADWR is in the middle of the stakeholder process that is expected to last at least a year. Teresa asked what the approval process on the letter is since the next Management Committee meeting is three months away. After discussing several options, the group agreed that the Planning Committee would have a draft letter ready for the Management Committee review within the next two weeks and, if okay, the Management Committee Chair can sign on behalf of WESTCAPS.

Executive Director's Report

Teresa said she continues to reach out to the cities of Glendale and Phoenix to determine their interest in joining WESTCAPS and formalizing that relationship. She added that, at the last Planning Committee meeting, it was brought up that there is some sort of summit for West Valley water that may be planned, but she's been unable to find any information. Steve Cleveland said that his Mayor had spoken with some of the other Mayors about meeting to discuss West Valley water. Steve said he will suggest having information provided in that meeting about WESTCAPS and our role in West Valley water.

Treasurer's Report

Jake provided an update on the financial status. Larry asked how member fees are determined. Jake said they are currently \$3200 per member agency per year and they are able to vote on the fees annually. It was suggested by the Management Committee that the fee be determined prior to December so it can be accounted for in the budget creation process for the agencies. Steve said it would be valuable to identify what WESTCAPS accomplished the preceding year and/or what they are working now to defend the expense in the budget.

4. BOR Report

Mitch Haws said they are making some final revisions to the Plan of Study, based on comments from their reviewers. Once the edits are incorporated, it will be resubmitted.

5. Strategic Plan Update

Jake provided a presentation on the outcome of the strategic planning session held in December. He reviewed the three super-initiatives and the first quarter accomplishments. Teresa asked the Management Committee what they thought about the super-initiatives and if they felt there were gaps or where we need to make adjustments in regard to what we're trying to accomplish. The group discussed each super-initiative separately and provided input as noted below:

Super-Initiative #1: Maximizing west valley water resources and assets to support sustainable development

- Define "west valley"
- Identify gaps in the basin as a Success Indicator suggestion
- Steve asked about resources for growth/future build-out and asked if the super-initiative was a visionary statement or strategic objective. Teresa said it is a strategic objective and said that having a gap analysis would identify that. She asked if the role of this organization is to identify additional water resources.

Super-Initiative #2: Creating an organizational structure to support the needs of WESTCAPS

- Bill asked if the reference to “research and evaluate business structure” meant that WESTCAPS structure would be more formal than it currently is such as some sort of water authority or other such organization. Teresa said that in the research, the Planning Committee would explore the various options, but everything would be discussed and the Management Committee would be very involved.

Super-Initiative #3: Advocating water resource issues for the west valley

- Bill asked if there were any items to be aware of this year, and Steve said it's probably too late for this year but he'd like to suggest options of organizational structure and their respective strengths and weaknesses.

Next Teresa asked the Management Committee for input on the First Quarter Accomplishments. Their input included:

- Presentations need to be made sooner to elected officials and be made more than once. It was suggested the first presentation be made at the West Valley Water Summit mentioned earlier. Steve requested the assistance of Mark Holmes, Bob Beckley, Bill Garfield and Jake Lenderking to work as a subcommittee to build the presentation for the Summit. Steve said that all Planning Committee members would have a role to play in the presentation at the Summit.
- Ron suggested that perhaps it is too early to develop a social media plan.

6. New Business

There was no new business to discuss.

7. Call to the Public

There were no comments from the public.

8. Next Meeting and Adjourn

The next Management Committee meeting will tentatively be held in April; however, Bill suggested that they may want to meet again prior to the Summit. Teresa will identify a date/time and send out a meeting invite.

There being no further business, the meeting was adjourned at approximately 3:33 pm.